

# BOROUGH OF DUNMORE



400 South Blakely Street  
Dunmore, PA 18512  
570-343-7611 / FAX 570-343-8107

## Resolution #8 of 2025

### A Resolution establishing Guidelines for Public Comment at Borough Planning and Zoning Meetings

#### Be it resolved;

The public comment section of the agenda is an essential part of our local government meetings in the Borough of Dunmore. Below are guidelines for public comment for the Borough Planning and Zoning Meetings.

The public comment section of our meetings is an opportunity for members of the Borough community to inform the Board officials about their viewpoint, and to provide input, on specific agenda items. Borough Planning and Zoning then takes this input into consideration while making its decisions.

The Borough of Dunmore follows all state laws and regulations regarding procedures for public comment. Specific guidelines for public comment during Borough Planning and Zoning meetings are listed below. To ensure all members of the Borough community have an opportunity to be heard by Borough Planning and Zoning, the guidelines below will be followed during Borough Planning and Zoning meetings.

#### Borough of Dunmore Public Comment Guidelines:

1. If able, individuals must go up to the podium to address Planning and Zoning. Unless necessary to provide a reasonable accommodation, comment will not be allowed from the audience sitting area.
2. Individuals must state their name and address for the record prior to making their comment. *Unless otherwise allowed by Board Chairperson presiding officer, please note that Public Comment is restricted to residents and/or taxpayers of the Borough of Dunmore.*
3. Only one public comment per individual per topic will be permitted.

4. The public comment period is a time for Borough Planning and Zoning to receive information and input from residents and taxpayers of the Borough. Borough Planning and Zoning will listen to each person speaking as comment is given. In order to ensure that the public comment period of the agenda is orderly and all residents and taxpayers of the Borough have a fair opportunity to provide comment on those items important to them.
5. Similarly, Borough Planning and Zoning does not call on the Borough's staff and professionals to provide public answers during the meeting. The issues handled by the Borough's staff and professionals are often complex, and in order to make sure that the information being disseminated to the public is accurate, responses to questions posed during a public meeting will, where applicable and appropriate, be provided.
6. Administrative staff will ensure that public comment is taken on record for Borough Planning and Zoning to utilize the feedback during their decision-making process, as applicable.
7. Prior to Voting Sessions, there will be a public comment section at the beginning of the meeting before any votes are taken on agenda items. Any comments on specific items on the agenda should be made at this time. Note that Public Comment will be taken after each individual agenda item. Therefore, please utilize the public comment section should you want Planning and Zoning to consider your comment prior to a vote being taken.
8. While the public does have the right to make critical and harsh remarks, it is the Borough's expectation that everyone will do so in a respectful and courteous manner. Members of the public do not have the right to disrupt meetings. In cases of serious disruption, Borough Planning and Zoning will adjourn the meeting, or take such other action to resolve the disruption, as appropriate under the circumstances.
9. Those attending Planning and Zoning meetings are permitted to use recording equipment to record both audio and video of all or any portion of the proceedings subject to the following regulations:
  - (A) All video recording equipment shall be stationed in the rear of the room along the wall or other such location so as not to obstruct the view of any audience member;
  - (B) Supplementary lighting devices shall not be used;
  - (C) Audio or stenographic recording devices shall be operated in the general

public seating area and may not be placed on the Planning and Zoning table(s) or the stand and microphone at the front of the general public seating area without prior consent of the presiding officer of the meeting; and

(D) Those using audio and/or video recording equipment must refrain from moving about the room with the equipment during the meeting.

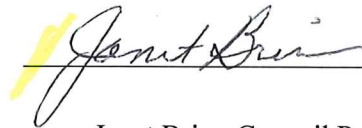
RESOLVED AND ENACTED, at the regular meeting of the Borough of Dunmore Council,  
the 9th day of June 2025.

ATTEST:

Borough of Dunmore:

A handwritten signature in black ink, appearing to read 'G. Wolff', written over a horizontal line.

Greg Wolff, Borough Manager

A handwritten signature in black ink, appearing to read 'Janet Brier', written over a horizontal line. There is a yellow highlight on the left side of the signature.

Janet Brier, Council President