

BOROUGH OF DUNMORE

ORDINANCE No. ____ / ____ OF 2021

**PROPOSED AMENDMENT TO DUNMORE BOROUGH FIRE CIVIL SERVICE
RULES AND REGULATIONS**

AN ORDINANCE AUTHORIZING THE AMENDMENT TO THE BOROUGH OF
DUNMORE, FIRE CIVIL SERVICE RULES AND REGULATIONS AS ADOPTED BY THE
CIVIL SERVICE COMMISSION ON SEPTEMBER 20, 2017 AND APPROVED BY
DUNMORE BOROUGH COUNCIL ON _____

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF DUNMORE, AND
IT IS HEREBY ORDAINED AND ENACTED BY THE AUTHORITY OF THE SAME, AS
FOLLOWS:

SECTION 1. CHAPTER 3 – FULL-TIME FIREFIGHTER, Section 3.4, Age
Requirements, states as follows:

“Section 3.4. Age Requirements. All applicants must have reached their twenty first (21)
birthday before the deadline for submitting a completed application.”

is hereby amended to state as follows:

“Section 3.4. Age Requirements. All applicants must have reached their twenty-first (21)
birthday before the deadline for submitting a completed application; or a maximum age of thirty-
eight (38) on the date of the written examination.

SECTION 2. CHAPTER 3 – FULL-TIME FIREFIGHTER, Section 3.14, Veterans’
Preference Points, states as follows:

“Section 3.14. Veterans’ Preference Points. Pursuant to the Veteran’s Preference Act, any
applicant for the position of Full-Time Firefighter who qualifies as a military veteran under this
Act, shall receive an additional ten (10) points on top of their final score, prior to being placed on
the eligibility list, if that applicant qualifies under Sections 3.10, 3.11, 3.12 and 3.13 of these
rules and regulations. Applicants claiming veteran’s preference shall have submitted satisfactory
proof of service and honorable discharge therefrom, with their application.”

is hereby amended to state as follows:

“Section 3.14. Preference Points.

(A) Veterans’ Preference Points. Pursuant to the Veteran’s Preference Act, any
applicant for the position of Full-Time Firefighter who qualifies as a military
veteran under this Act, shall receive an additional ten (10) points on top of
their final score, prior to being placed on the eligibility list, if that applicant
qualifies under Sections 3.10, 3.11, 3.12 and 3.13 of these rules and
regulations. Applicants claiming veteran’s preference shall have submitted

satisfactory proof of service and honorable discharge therefrom, with their application.

- (B) Part-time Preference Points. All applicants for the position of Full-Time Firefighter, who at the time of application is a Part-Time Firefighter in the Borough of Dunmore, shall receive an additional five (5) points on top of their final score, prior to being placed on the eligibility list, if the applicant qualifies under Sections 3.10, 3.11, 3.12 and 3.13 of these rules and regulations.
- (C) Emergency Medical Technician (EMT) Certification Preference Points. All applicants for the position of Full-Time Firefighter, who at the time of application holds a valid Emergency Medical Technician (EMT) Certification, shall receive an additional five (5) points on top of their final score, prior to being placed on the eligibility list, if the applicant qualifies under Sections 3.10, 3.11, 3.12 and 3.13 of these rules and regulations. Applicants claiming EMT preference shall have submitted satisfactory proof of certification with their application."

SECTION 3. CHAPTER 4. PROMOTIONS (RANKING POSITIONS) A.
APPLICATION AND QUALIFICATION (DISCUSSION) 4.1 Eligibility for Examinations,
states as follows:

"Section 4.1 Eligibility for Examinations. All applicants for a promotional ranking position, except the Fire Chief, shall not have received a formal reprimand for at least one (1) year prior to submission of the application and have not been suspended without pay at any time for the last five (5) years prior to submission of the application. Any formal written reprimand or suspension to which the applicant has timely appealed pursuant to a grievance procedure or these rules and regulations shall be disregarded unless the appeal is resolved against the applicant prior to the creation of the eligibility list.

All applicants for promotional ranking positions, except the Fire Chief, shall have had continuous prior service as Full-Time Firefighter with the Dunmore Borough Fire Department, as follows:

a). Fire Lieutenant: An applicant for the position of Fire Lieutenant shall have at least (5) years of continuous prior service as a Full-Time Firefighter with the Dunmore Borough Fire Department.

b). Fire Inspector: An applicant for the position of Fire Inspector shall have at least (5) years of continuous prior service as a Firefighter with the Dunmore Borough Fire Department. Any applicant for the position of fire inspector must also possess National Fire Academy or Pennsylvania State Fire Academy certification relative to fire inspection and investigation.

c). Fire Captain: An applicant for the position of Fire Captain shall have at least (2) years of continuous prior service as a Fire Lieutenant with the Dunmore Borough Fire Department.

d). Assistant Fire Chief: An applicant for the position of Assistant Fire Chief shall have at least (8) years of continuous prior service in a supervisory role with the Dunmore Borough Fire Department. For the purposes of same, a "supervisory role" shall be defined as the position of Fire Lieutenant and / or Fire Captain."

is hereby amended as follows:

"Section 4.1 Eligibility for Examinations. All applicants for a promotional ranking position, except the Fire Chief, shall not have received a formal reprimand for at least one (1) year prior to submission of the application and have not been suspended without pay at any time for the last five (5) years prior to submission of the application. Any formal written reprimand or suspension to which the applicant has timely appealed pursuant to a grievance procedure or these rules and regulations shall be disregarded unless the appeal is resolved against the applicant prior to the creation of the eligibility list.

All applicants for promotional ranking positions, except the Fire Chief, shall have had continuous prior service as Full-Time Firefighter with the Dunmore Borough Fire Department, as follows:

a). Fire Lieutenant: An applicant for the position of Fire Lieutenant shall have at least (5) years of continuous prior service as a Full-Time Firefighter with the Dunmore Borough Fire Department.

b). Fire Inspector: An applicant for the position of Fire Inspector shall have at least (5) years of continuous prior service as a Firefighter with the Dunmore Borough Fire Department. Any applicant for the position of fire inspector must also possess National Fire Academy or Pennsylvania State Fire Academy certification relative to fire inspection and investigation.

c). Fire Captain: An applicant for the position of Fire Captain, *immediately to making application, shall have served as a Fire Lieutenant* with the Dunmore Borough Fire Department.

d). Assistant Fire Chief: An applicant for the position of Assistant Fire Chief shall have at least (8) years of continuous prior service in a supervisory role with the Dunmore Borough Fire Department. For the purposes of same, a "supervisory role" shall be defined as the position of Fire Lieutenant and / or Fire Captain."

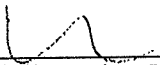
SECTION 4. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decisions shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The Borough reserves the right to amend this Ordinance of any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 5. This Ordinance shall become effective immediately upon approval by Borough Council.

Passed by Dunmore Borough Council

President

Approved: 7/13/21



Dunmore Civil Service Commission