

BOROUGH OF DUNMORE



400 South Blakely Street
Dunmore, PA 18512
570-343-7611 / FAX 570-343-8107

Borough Council Agenda

Dunmore Community Center, Monday, June 13, 2022; 6pm

1. Pledge of Allegiance.
2. Roll call.
3. Public comment on agenda items.
4. Motion to approve minutes.
5. Motion to approve and pay open bills.
6. Motion to adopt Resolution #2022-4; Declaration of Taking *(The purpose of this Resolution authorizes the Borough Solicitor to file a Declaration of Taking of the property owned by Philip George Silva and Jude A.M. Silva located at 1738 Jefferson Avenue, Dunmore, Pa pursuant to §205(b)(3)(7) and (12)).*
7. Personnel matters.
8. Treasurer/Financial Report.
 - a. Mark Burton, Treasurer
9. Municipal Administration
 - a. Christopher Kearney, Community Center Director
 - b. Joseph Lorince, Health, Code and Zoning Officer
 - c. Michael Judge, DPW Director
 - d. Sal Marchese, Police Chief
 - e. Christopher DeNaples, Fire Chief
10. Public comment.
11. Public officials.
12. Adjourn.

Borough of Dunmore
Profit & Loss Budget vs. Actual
 January through May 2022

	<u>Jan - May 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
REAL ESTATE	3,318,400.26	3,348,390.00	-29,989.74
LOCAL ENABLING TAXES	1,444,920.98	1,169,278.00	275,642.98
LICENSES AND PERMITS	5,694.00	13,877.00	-8,183.00
BUSINESS LICENSES AND PERMITS	156,683.73	146,004.00	10,679.73
NON-BUSINESS LICCS & PERMITS	6,200.00	23,691.00	-17,491.00
FINES	4,530.85	5,833.31	-1,302.46
INTEREST EARNINGS	2,259.57	8,333.31	-6,073.74
STATE CAPITAL & OPERAT GRANTS	15,000.00	14,500.00	500.00
STATE SHARED REVENUE & ENTITLE	407,359.16	465,000.00	-57,640.84
COVID-19 ARPA LOCAL FISCAL RECO	0.00	0.00	0.00
TAX COLLECTION FEE	10,730.00	14,836.00	-4,106.00
LOCAL GOVT PAY IN LIEU OF TAX	0.00	6,500.00	-6,500.00
SPECIAL FIRE SERVICES	30.00	416.62	-386.62
SPECIAL POLICE SERVICES	2,010.00	2,083.31	-73.31
BUILDING INSPECTION FEES	17,666.27	55,200.00	-37,533.73
PROTECTIVE INSPECTION FEES	8,856.72	33,941.00	-25,084.28
HIGHWAYS AND STREETS	3,150.00	2,499.93	650.07
MISCELLANEOUS REVENUE	114,404.88	139,844.50	-25,439.62
SPECIAL ASSESSMENTS	1,461,259.54	1,415,000.00	46,259.54
PROCEEDS-GENERAL FIXED ASSETS	148,540.62	5,000.00	143,540.62
TAX ANTICIPATION NOTE	175,000.00	0.00	175,000.00
COMMUNITY CENTER REVENUE	75,295.00	61,800.00	13,495.00
SCHAUTZ STADIUM REVENUE	21,363.86	29,715.00	-8,351.14
Total Income	7,399,355.44	6,961,742.98	437,612.46

Borough of Dunmore
Profit & Loss Budget vs. Actual
January through May 2022

Expense	Jan - May 22	Budget	\$ Over Budget
GENERAL GOVT	138,533.28	138,869.36	-336.08
EXECUTIVE (MAYOR/MANAGER)	60,817.35	61,855.00	-1,037.65
FINANCIAL ADMINISTRATION	34,264.00	5,715.00	28,549.00
TAX COLLECTION	28,522.66	28,871.93	-349.27
LAW	58,297.39	50,000.00	8,297.39
POLICE STATION EXPENSES	1,219.22	1,666.62	-447.40
PERSONNEL ADM (EMP BENEFITS)	1,211,556.46	984,145.62	227,410.84
ENGINEER	13,455.00	35,416.62	-21,961.62
BUILDINGS AND PLANT	43,661.89	87,416.55	-43,754.66
POLICE	991,958.36	953,053.05	38,905.31
FIRE	655,474.54	643,139.60	12,334.94
CODE ENFORCEMENT OFFICER	36,282.53	49,136.00	-12,853.47
PLANNING AND ZONING	14,810.09	48,208.24	-33,398.15
HEALTH	5,916.63	5,625.00	291.63
SOLID WASTE (COLL & DISP)	475,060.45	519,835.62	-44,775.17
HIGHWAYS GENERAL PURCHASES	0.00	1,041.62	-1,041.62
HIGHWAY MAINT-SNOW & ICE	191,711.64	98,280.00	93,431.64
HIGHWAY MAINTENANCE (SIGNALS)	7,334.23	8,749.93	-1,415.70
HIGHWAY MAINT - STREET LIGHTING	21,166.92	1,500.00	19,666.92
HIGHWAY CONSTRUCTION & REBUILD	51,336.16	37,284.50	14,051.66
STORMWATER MGMT/FLOOD CONTROL	0.00	500.00	-500.00
CAPITAL CONSTRUCTION	0.00	25,000.00	-25,000.00
PARTICIPANT RECREATION	62,406.80	26,730.50	35,676.30
COMMUNITY CENTER	56,533.92	25,416.62	31,117.30
SCHAUTZ STADIUM	7,750.48	5,416.64	2,333.84
DEBT PRINCIPAL	175,429.00	425.00	175,004.00
DEBT INTEREST	69,931.85	81,269.00	-11,337.15
MISCELLANEOUS EXPENSE	125,352.71	107,499.93	17,852.78
RETIREMENT & PENSION CONTRIB.	273,233.99	200,000.00	73,233.99
UNEMPLOYMENT COMPENSATION	14,051.86	8,250.00	5,801.86
INSURANCE PREMIUMS	169,042.64	120,000.00	49,042.64
ARPA EXPENDITURES	0.00	0.00	0.00
Total Expense	4,995,112.05	4,360,317.95	634,794.10
Net Ordinary Income	2,404,243.39	2,601,425.03	-197,181.64
Net Income	2,404,243.39	2,601,425.03	-197,181.64

Borough of Dunmore
Profit & Loss
May 2022

	<u>May 22</u>	<u>Jan - May 22</u>
Ordinary Income/Expense		
Income		
REAL ESTATE	185,756.85	3,318,400.26
LOCAL ENABLING TAXES	482,053.85	1,444,920.98
LICENSES AND PERMITS	840.00	5,694.00
BUSINESS LICENSES AND PERMITS	60,674.62	156,683.73
NON-BUSINESS LICs & PERMITS	2,000.00	6,200.00
FINES	855.24	4,530.85
INTEREST EARNINGS	445.68	2,259.57
STATE CAPITAL & OPERAT GRANTS	15,000.00	15,000.00
STATE SHARED REVENUE & ENTITLE	0.00	407,359.16
TAX COLLECTION FEE	3,450.00	10,730.00
SPECIAL FIRE SERVICES	30.00	30.00
SPECIAL POLICE SERVICES	930.00	2,010.00
BUILDING INSPECTION FEES	4,855.74	17,666.27
PROTECTIVE INSPECTION FEES	1,826.68	8,856.72
HIGHWAYS AND STREETS	0.00	3,150.00
MISCELLANEOUS REVENUE	42,053.45	114,404.88
SPECIAL ASSESSMENTS	0.00	1,461,259.54
PROCEEDS-GENERAL FIXED ASSETS	1,196.35	148,540.62
TAX ANTICIPATION NOTE	0.00	175,000.00
COMMUNITY CENTER REVENUE	4,551.00	75,295.00
SCHAUTZ STADIUM REVENUE	2,893.86	21,363.86
Total Income	809,413.32	7,399,355.44

Borough of Dunmore
Profit & Loss
May 2022

Expense	May 22	Jan - May 22
GENERAL GOVT	20,800.77	138,533.28
EXECUTIVE (MAYOR/MANAGER)	11,057.70	60,817.35
FINANCIAL ADMINISTRATION	1,719.00	34,264.00
TAX COLLECTION	4,220.20	28,522.66
LAW	6,965.63	58,297.39
POLICE STATION EXPENSES	296.85	1,219.22
PERSONNEL ADM (EMP BENEFITS)	231,746.79	1,211,556.46
ENGINEER	3,950.00	13,455.00
BUILDINGS AND PLANT	7,565.93	43,661.89
POLICE	163,634.34	991,958.36
FIRE	118,826.44	655,474.54
CODE ENFORCEMENT OFFICER	7,793.82	36,282.53
PLANNING AND ZONING	6,690.82	14,810.09
HEALTH	1,182.40	5,916.63
SOLID WASTE (COLL & DISP)	88,473.07	475,060.45
HIGHWAY MAINT-SNOW & ICE	4,249.04	191,711.64
HIGHWAY MAINTENANCE (SIGNALS)	1,138.00	7,334.23
HIGHWAY MAINT - STREET LIGHTING	3,416.96	21,166.92
HIGHWAY CONSTRUCTION & REBUILD	42,290.17	51,336.16
PARTICIPANT RECREATION	10,020.10	62,406.80
COMMUNITY CENTER	10,556.28	56,533.92
SCHAUTZ STADIUM	2,394.69	7,750.48
DEBT PRINCIPAL	0.00	175,429.00
DEBT INTEREST	0.00	69,931.85
MISCELLANEOUS EXPENSE	18,804.93	125,352.71
RETIREMENT & PENSION CONTRIB.	72,063.96	273,233.99
UNEMPLOYMENT COMPENSATION	533.32	14,051.86
INSURANCE PREMIUMS	0.00	169,042.64
Total Expense	840,391.21	4,995,112.05
Net Ordinary Income	-30,977.89	2,404,243.39
Net Income	-30,977.89	2,404,243.39

Borough of Dunmore
Unpaid Bills Detail
 As of June 8, 2022

Type	Date	Num	Due Date	Aging	Open Balance
American Fire Services					
Bill	05/12/2022	22-57	05/22/2022	17	4,981.59
Total American Fire Services					4,981.59
Bassler Equipment Co.					
Bill	05/12/2022	225253	05/22/2022	17	337.20
Total Bassler Equipment Co.					337.20
Bucktown Truck Sales & Service					
Bill	05/13/2022	7Invoi...	05/23/2022	16	12,862.05
Total Bucktown Truck Sales & Service					12,862.05
Cintas Fire Protection					
Bill	05/17/2022	56900...	05/27/2022	12	481.94
Total Cintas Fire Protection					481.94
Commonwealth Energy Group, LLC					
Bill	05/03/2022	4601	05/13/2022	26	1,250.00
Total Commonwealth Energy Group, LLC					1,250.00
Dailey Resources, Ltd.					
Bill	05/06/2022	16735...	05/16/2022	23	298.00
Total Dailey Resources, Ltd.					298.00
DeLage Landen Financial Services					
Bill	05/21/2022	76425...	06/15/2022		1,506.55
Total DeLage Landen Financial Services					1,506.55
Dempsey Clark, Molly, Esq.					
Bill	05/31/2022	Zonin...	06/10/2022		1,000.00
Total Dempsey Clark, Molly, Esq.					1,000.00
Dempsey Uniform & Linen Supply					
Bill	05/31/2022	053122	06/10/2022		661.85
Total Dempsey Uniform & Linen Supply					661.85
DG Nicholas Co					
Bill	05/25/2022	9000-...	06/04/2022	4	479.34
Total DG Nicholas Co					479.34
Emergency Services Marketing Corp					
Bill	06/02/2022	22-23 ...	06/12/2022		810.00
Total Emergency Services Marketing Corp					810.00
Greco Cleaning Svcs/Greco, Tony					
Bill	05/25/2022	May 2...	06/04/2022	4	300.00
Total Greco Cleaning Svcs/Greco, Tony					300.00
Industrial Electronics, Inc.					
Bill	05/18/2022	12879...	05/28/2022	11	781.79
Total Industrial Electronics, Inc.					781.79
Jaworski Sign Company					
Bill	06/02/2022	12861	06/27/2022		150.00
Total Jaworski Sign Company					150.00

Borough of Dunmore
Unpaid Bills Detail
 As of June 8, 2022

Type	Date	Num	Due Date	Aging	Open Balance
John Bonham Road Equip & Supplies, Inc.					
Bill	05/11/2022	14760...	05/21/2022	18	1,043.80
Total John Bonham Road Equip & Supplies, Inc.					1,043.80
Kost Tire & Auto Service					
Bill	04/30/2022	60848	05/10/2022	29	762.07
Total Kost Tire & Auto Service					762.07
Lackawanna County Wireless					
Bill	06/01/2022	12328	06/11/2022		60.00
Total Lackawanna County Wireless					60.00
Lackawanna Printing Co.					
Bill	06/03/2022	060321	06/13/2022		346.00
Total Lackawanna Printing Co.					346.00
Lackawanna Recycling Center, Inc.					
Bill	05/31/2022	OE02...	06/10/2022		960.00
Total Lackawanna Recycling Center, Inc.					960.00
Martarano, Mike Plmbg.& Heating					
Bill	04/20/2022	04202...	04/30/2022	39	138.08
Total Martarano, Mike Plmbg.& Heating					138.08
Maus' Automotive Center					
Bill	05/31/2022	26374...	06/10/2022		3,085.13
Total Maus' Automotive Center					3,085.13
McCarthy Tire					
Bill	05/19/2022	12587...	05/29/2022	10	2,432.08
Total McCarthy Tire					2,432.08
McCool, Maria/Court Reporter					
Bill	05/22/2022	5/9 4/7	06/01/2022	7	627.00
Total McCool, Maria/Court Reporter					627.00
McKesson Medical - Surgical					
Bill	05/18/2022	10145...	05/28/2022	11	67.66
Total McKesson Medical - Surgical					67.66
Moses Taylor Hospital					
Bill	04/14/2022	4/14/2...	04/24/2022	45	645.00
Total Moses Taylor Hospital					645.00
NEIC/Northeast Inspection Consultants					
Bill	05/31/2022	053122	06/10/2022		2,961.71
Total NEIC/Northeast Inspection Consultants					2,961.71
Old Dominion Brush					
Bill	05/03/2022	8019101	05/13/2022	26	575.85
Total Old Dominion Brush					575.85
PA State Association of Boroughs					
Bill	05/16/2022	30798	05/26/2022	13	51.63
Total PA State Association of Boroughs					51.63

Borough of Dunmore
Unpaid Bills Detail
As of June 8, 2022

Type	Date	Num	Due Date	Aging	Open Balance
Pennsylvania Paper & Supply Co.					
Bill	05/31/2022	053122	06/10/2022		1,076.83
Total Pennsylvania Paper & Supply Co.					1,076.83
Pitney Bowes, SECAP-Postage Mach.					
Bill	05/16/2022	33156...	05/26/2022	13	429.00
Total Pitney Bowes, SECAP-Postage Mach.					429.00
Positive Results Marketing, Inc.					
Bill	06/01/2022	33077	06/11/2022		764.26
Total Positive Results Marketing, Inc.					764.26
Quill					
Bill	05/09/2022	40932...	05/19/2022	20	212.15
Total Quill					212.15
R.R. Donnelley					
Bill	05/03/2022	7596-...	06/02/2022	6	71.79
Total R.R. Donnelley					71.79
Reuther & Bowen PC/Engineer					
Bill	04/30/2022	16556...	05/30/2022	9	4,050.00
Total Reuther & Bowen PC/Engineer					4,050.00
Rinker, Ben Electrical Contractor					
Bill	06/03/2022	124106	06/13/2022		187.45
Total Rinker, Ben Electrical Contractor					187.45
Rossi Rooter					
Bill	05/20/2022	38595	05/30/2022	9	1,280.00
Total Rossi Rooter					1,280.00
Service Tire Truck Centers					
Bill	06/06/2022	53526...	07/06/2022		203.10
Total Service Tire Truck Centers					203.10
Stryker Medical					
Bill	05/21/2022	3771878	05/31/2022	8	436.80
Total Stryker Medical					436.80
Summa's Hardware, Inc.					
Bill	05/05/2022	050522	05/15/2022	24	146.93
Total Summa's Hardware, Inc.					146.93
Topp Copy Products/Repairs					
Bill	05/01/2022	10397	05/31/2022	8	332.62
Total Topp Copy Products/Repairs					332.62
TransUnion Risk and Alternative					
Bill	06/01/2022	20220...	06/11/2022		100.00
Total TransUnion Risk and Alternative					100.00
Ufberg & Associates, LLP					
Bill	06/01/2022	35125...	06/26/2022		5,832.14
Total Ufberg & Associates, LLP					5,832.14

Borough of Dunmore
Unpaid Bills Detail
As of June 8, 2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Widmer Sign Co., Inc.					
Bill	05/19/2022	22-30...	05/29/2022	10	360.00
Total Widmer Sign Co., Inc.					360.00
Wilkes-Barre Materials, LLC					
Bill	05/16/2022	21659	05/26/2022	13	3,111.08
Total Wilkes-Barre Materials, LLC					3,111.08
TOTAL					58,250.47