

# BOROUGH OF DUNMORE



400 South Blakely Street  
Dunmore, PA 18512  
570-343-7611 / FAX 570-343-8107

## Borough Council Agenda

*Dunmore Community Center, Monday, July 11, 2022; 6pm*

1. Pledge of Allegiance.
2. Roll call.
3. Public comment on agenda items.
4. Motion to approve minutes.
5. Motion to approve and pay open bills.
6. Motion to adopt **Resolution #2022-5; Local Share Account (LSA) Grant.** *(The purpose of this Resolution is to approve the submission of an application to the Commonwealth to apply for funding under Act 2004-71; The PA Race Horse Development and Gaming Act. This applications funding will be used to replace the Parking Meters throughout the Dunmore corners).*
7. Motion to adopt **Resolution #2022-6; Multimodal Transportation Fund Program.** *(The purpose of this Resolution is to approve the submission of an application to the Commonwealth to apply for funding under Act 89 of 2013; which established a dedicated Multimodal Transportation Fund for projects to improve/enhance the streetscape, safety and connectivity of existing transportation assets. This application will target the Keystone Industrial Park area within the Borough limits).*
8. Personnel Matters
  1. Motion to hire the following applicants for the 2022 Summer Recreation Program pending Background/Child Abuse clearances and Council review/approval.
9. Treasurer/Financial Report.
  - a. Mark Burton, Treasurer
10. Municipal Administration
  - a. Christopher Kearney, Community Center Director
  - b. Joseph Lorince, Health, Code and Zoning Officer
  - c. Michael Judge, DPW Director
  - d. Sal Marchese, Police Chief
  - e. Christopher DeNaples, Fire Chief
11. Public comment.
12. Public officials.
13. Adjourn.

# BOROUGH OF DUNMORE



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## RESOLUTION #2022-5

Be it **RESOLVED**, that the **BOROUGH OF DUNMORE** of **LACKAWANNA COUNTY** hereby request a Statewide Local Share Assessment grant of **\$200,000.00** from the Commonwealth Financing Authority to be used for **PARKING METERS throughout the Dunmore Corners.**

**BE IT FURTHER RESOLVED**, that the Applicant does hereby designate **JANET BRIER, VICE-PRESIDENT**, as the official to execute all documents and agreements between the Borough of Dunmore and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, **VINCE AMICO**, duly qualified **PRESIDENT OF THE COUNCIL** of the **BOROUGH OF DUNMORE, LACKAWANNA COUNTY, PA** hereby certify that the forgoing is a true and correct copy of a **RESOLUTION #2022-5** duly adopted by a majority vote of the Dunmore Borough Council at a regular scheduled meeting held on **MONDAY, JULY 11, 2022** and said **RESOLUTION #2022-5** has been recorded in the minutes of the Borough of Dunmore and remains in effect as of this date.

**IN WITNESS THEREOF**, I affix my hand and attach the seal of the Borough of Dunmore, this **11<sup>th</sup> DAY OF JULY, 2022.**

Vince Amico  
President/Chairman

7/11/2022  
Date

### Attest

Janet Brier  
Vice-President

7/11/2022  
Date

# BOROUGH OF DUNMORE



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Dunmore, PA 18512  
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## RESOLUTION #2022-6

Be it **RESOLVED**, that the **BOROUGH OF DUNMORE** of **LACKAWANNA COUNTY** hereby request a Multimodal Transportation Fund grant of **\$1,500,000.00** from the Commonwealth Financing Authority to be used for **PAVING the KEYSTONE INDUSTRIAL PARK** area within the Borough limits.

**BE IT FURTHER RESOLVED**, that the Applicant does hereby designate **JANET BRIER, VICE-PRESIDENT**, as the official to execute all documents and agreements between the Borough of Dunmore and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, **VINCE AMICO**, duly qualified **PRESIDENT OF THE COUNCIL** of the **BOROUGH OF DUNMORE, LACKAWANNA COUNTY, PA** hereby certify that the forgoing is a true and correct copy of a **RESOLUTION #2022-6** duly adopted by a majority vote of the Dunmore Borough Council at a regular scheduled meeting held on **MONDAY, JULY 11, 2022** and said **RESOLUTION #2022-6** has been recorded in the minutes of the Borough of Dunmore and remains in effect as of this date.

**IN WITNESS THEREOF**, I affix my hand and attach the seal of the Borough of Dunmore, this **11<sup>th</sup> DAY OF JULY, 2022**.

Vince Amico  
President/Chairman

7/11/2022  
Date

### Attest

Janet Brier  
Vice-President

7/11/2022  
Date

**Borough of Dunmore**  
**Profit & Loss Budget vs. Actual**  
**January through June 2022**

Ordinary Income/Expense	Jan - Jun 22	Budget	\$ Over Budget
Income			
REAL ESTATE	3,501,913.05	3,491,935.00	9,978.05
LOCAL ENABLING TAXES	1,562,048.51	1,290,388.00	271,660.51
LICENSES AND PERMITS	7,378.50	15,340.00	-7,961.50
BUSINESS LICENSES AND PERMITS	157,133.73	146,004.00	11,129.73
NON-BUSINESS LICCS & PERMITS	8,000.00	23,972.00	-15,972.00
FINES	7,537.99	6,999.98	538.01
INTEREST EARNINGS	2,930.67	9,999.98	-7,069.31
STATE CAPITAL & OPERAT GRANTS	15,000.00	15,000.00	0.00
STATE SHARED REVENUE & ENTITLE	407,359.16	465,000.00	-57,640.84
COVID-19 ARPA LOCAL FISCAL RECO	0.00	0.00	0.00
TAX COLLECTION FEE	12,430.00	16,884.00	-4,454.00
LOCAL GOVT PAY IN LIEU OF TAX	0.00	6,500.00	-6,500.00
SPECIAL FIRE SERVICES	30.00	499.96	-469.96
SPECIAL POLICE SERVICES	2,010.00	2,499.98	-489.98
BUILDING INSPECTION FEES	21,163.10	86,147.00	-64,983.90
PROTECTIVE INSPECTION FEES	10,783.40	35,475.00	-24,691.60
HIGHWAYS AND STREETS	3,570.00	2,999.94	570.06
MISCELLANEOUS REVENUE	132,398.58	165,399.00	-33,000.42
SPECIAL ASSESSMENTS	1,461,259.54	1,415,000.00	46,259.54
PROCEEDS-GENERAL FIXED ASSETS	149,986.62	5,000.00	144,986.62
TAX ANTICIPATION NOTE	175,000.00	0.00	175,000.00
COMMUNITY CENTER REVENUE	78,434.00	64,460.00	13,974.00
SCHAUTZ STADIUM REVENUE	44,211.36	39,821.00	4,390.36
<b>Total Income</b>	<b>7,760,578.21</b>	<b>7,305,324.84</b>	<b>455,253.37</b>

**Borough of Dunmore**  
**Profit & Loss Budget vs. Actual**  
**January through June 2022**

Expense	Jan - Jun 22	Budget	\$ Over Budget
GENERAL GOVT	160,705.23	164,680.88	-3,975.65
EXECUTIVE (MAYOR/MANAGER)	120,988.66	73,101.00	47,887.66
FINANCIAL ADMINISTRATION	35,318.95	6,753.00	28,565.95
TAX COLLECTION	32,565.50	33,150.94	-585.44
LAW	66,256.53	60,000.00	6,256.53
POLICE STATION EXPENSES	1,439.84	2,249.96	-810.12
PERSONNEL ADM (EMP BENEFITS)	1,453,365.93	1,178,860.96	274,504.97
ENGINEER	17,505.00	42,499.96	-24,994.96
BUILDINGS AND PLANT	49,986.31	94,299.90	-44,313.59
POLICE	1,165,808.56	1,119,245.90	46,562.66
FIRE	804,031.15	770,242.80	33,788.35
CODE ENFORCEMENT OFFICER	47,106.85	61,292.00	-14,185.15
PLANNING AND ZONING	19,383.02	57,849.92	-38,466.90
HEALTH	7,099.03	6,750.00	349.03
SOLID WASTE (COLL & DISP)	565,504.62	612,851.96	-47,347.34
HIGHWAYS GENERAL PURCHASES	0.00	1,249.96	-1,249.96
HIGHWAY MAINT-SNOW & ICE	191,711.64	98,280.00	93,431.64
HIGHWAY MAINTENANCE (SIGNALS)	10,738.15	10,499.94	238.21
HIGHWAY MAINT - STREET LIGHTING	24,457.55	1,800.00	22,657.55
HIGHWAY CONSTRUCTION & REBUILD	107,102.18	53,142.80	53,959.38
STORMWATER MGMT/FLOOD CONTROL	0.00	500.00	-500.00
CAPITAL CONSTRUCTION	0.00	25,000.00	-25,000.00
PARTICIPANT RECREATION	72,251.90	42,875.00	29,376.90
COMMUNITY CENTER	62,449.34	29,999.96	32,449.38
SCHAUTZ STADIUM	10,310.54	7,897.20	2,413.34
DEBT PRINCIPAL	175,429.00	425.00	175,004.00
DEBT INTEREST	69,931.85	81,269.00	-11,337.15
MISCELLANEOUS EXPENSE	146,992.20	118,999.94	27,992.26
RETIREMENT & PENSION CONTRIB.	349,754.02	250,000.00	99,754.02
UNEMPLOYMENT COMPENSATION	14,602.39	9,150.00	5,452.39
INSURANCE PREMIUMS	225,107.64	160,000.00	65,107.64
ARPA EXPENDITURES	0.00	0.00	0.00
<b>Total Expense</b>	<b>6,007,903.58</b>	<b>5,174,917.98</b>	<b>832,985.60</b>
<b>Net Ordinary Income</b>	<b>1,752,674.63</b>	<b>2,130,406.86</b>	<b>-377,732.23</b>
<b>Net Income</b>	<b>1,752,674.63</b>	<b>2,130,406.86</b>	<b>-377,732.23</b>

	Jun 22	Jan - Jun 22
Ordinary Income/Expense		
Income		
REAL ESTATE	183,512.79	3,501,913.05
LOCAL ENABLING TAXES	117,027.53	1,562,048.51
LICENSES AND PERMITS	1,684.50	7,378.50
BUSINESS LICENSES AND PERMITS	450.00	157,133.73
NON-BUSINESS LICs & PERMITS	1,800.00	8,000.00
FINES	2,812.14	7,537.99
INTEREST EARNINGS	443.58	2,930.67
STATE CAPITAL & OPERAT GRANTS	0.00	15,000.00
STATE SHARED REVENUE & ENTITLE	0.00	407,359.16
TAX COLLECTION FEE	1,700.00	12,430.00
SPECIAL FIRE SERVICES	0.00	30.00
SPECIAL POLICE SERVICES	0.00	2,010.00
BUILDING INSPECTION FEES	3,137.33	21,163.10
PROTECTIVE INSPECTION FEES	1,926.68	10,783.40
HIGHWAYS AND STREETS	420.00	3,570.00
MISCELLANEOUS REVENUE	17,009.70	132,398.58
SPECIAL ASSESSMENTS	0.00	1,461,259.54
PROCEEDS-GENERAL FIXED ASSETS	1,446.00	149,986.62
TAX ANTICIPATION NOTE	0.00	175,000.00
COMMUNITY CENTER REVENUE	3,039.00	78,434.00
SCHAUTZ STADIUM REVENUE	22,847.50	44,211.36
<b>Total Income</b>	<b>359,256.75</b>	<b>7,760,578.21</b>

	Jun 22	Jan - Jun 22
Expense		
GENERAL GOVT	22,171.95	160,705.23
EXECUTIVE (MAYOR/MANAGER)	60,171.31	120,988.66
FINANCIAL ADMINISTRATION	1,054.95	35,318.95
TAX COLLECTION	4,042.84	32,565.50
LAW	7,959.14	66,256.53
POLICE STATION EXPENSES	220.62	1,439.84
PERSONNEL ADM (EMP BENEFITS)	241,809.47	1,453,365.93
ENGINEER	4,050.00	17,505.00
BUILDINGS AND PLANT	6,324.42	49,986.31
POLICE	173,850.20	1,165,808.56
FIRE	148,556.61	804,031.15
CODE ENFORCEMENT OFFICER	10,824.32	47,106.85
PLANNING AND ZONING	4,572.93	19,383.02
HEALTH	1,182.40	7,099.03
SOLID WASTE (COLL & DISP)	90,444.17	565,504.62
HIGHWAY MAINT-SNOW & ICE	0.00	191,711.64
HIGHWAY MAINTENANCE (SIGNALS)	3,403.92	10,738.15
HIGHWAY MAINT - STREET LIGHTING	3,290.63	24,457.55
HIGHWAY CONSTRUCTION & REBUILD	55,766.02	107,102.18
PARTICIPANT RECREATION	9,845.10	72,251.90
COMMUNITY CENTER	5,915.42	62,449.34
SCHAUTZ STADIUM	2,560.06	10,310.54
DEBT PRINCIPAL	0.00	175,429.00
DEBT INTEREST	0.00	69,931.85
MISCELLANEOUS EXPENSE	21,466.63	146,992.20
RETIREMENT & PENSION CONTRIB.	76,520.03	349,754.02
UNEMPLOYMENT COMPENSATION	550.53	14,602.39
INSURANCE PREMIUMS	56,065.00	225,107.64
<b>Total Expense</b>	<b>1,012,618.67</b>	<b>6,007,903.58</b>
<b>Net Ordinary Income</b>	<b>-653,361.92</b>	<b>1,752,674.63</b>
<b>Net Income</b>	<b>-653,361.92</b>	<b>1,752,674.63</b>

# Unpaid Bills Detail

As of July 7, 2022

Type	Date	Num	Due Date	Aging	Open Balance
<b>American Rock Salt Co.,LLC***</b>					
Bill	06/23/2022	712501	07/03/2022	4	4,455.85
Total American Rock Salt Co.,LLC***					4,455.85
<b>Atlantic Tactical</b>					
Bill	06/08/2022	10656...	06/18/2022	19	2,466.02
Total Atlantic Tactical					2,466.02
<b>Bassler Equipment Co.</b>					
Bill	06/01/2022	225729	06/11/2022	26	691.41
Total Bassler Equipment Co.					691.41
<b>Battaglia's, Freddy Sporting Goods</b>					
Bill	06/20/2022	31510	07/15/2022		1,214.00
Total Battaglia's, Freddy Sporting Goods					1,214.00
<b>Brian's Auto Body &amp; General Repair</b>					
Bill	06/16/2022	2205-...	07/11/2022		916.01
Total Brian's Auto Body & General Repair					916.01
<b>Bucktown Truck Sales &amp; Service</b>					
Bill	06/01/2022	2282-...	06/11/2022	26	7,444.63
Total Bucktown Truck Sales & Service					7,444.63
<b>Cal-Ideas</b>					
Bill	06/19/2022	127	06/29/2022	8	44.00
Total Cal-Ideas					44.00
<b>Cantafio's Collision Center</b>					
Bill	06/01/2022	cf17er...	06/11/2022	26	1,167.21
Total Cantafio's Collision Center					1,167.21
<b>Cintas First Aid &amp; Safety</b>					
Bill	06/14/2022	7644-...	06/24/2022	13	484.82
Total Cintas First Aid & Safety					484.82
<b>Dailey Resources, Ltd.</b>					
Bill	06/24/2022	17219...	07/04/2022	3	20.50
Total Dailey Resources, Ltd.					20.50
<b>Damiano Paving &amp; Sealcoating</b>					
Bill	06/01/2022	Pavin...	06/11/2022	26	38,440.50
Total Damiano Paving & Sealcoating					38,440.50
<b>Degler-Whiting, Inc.</b>					
Bill	07/01/2022	18366	07/11/2022		2,983.00
Total Degler-Whiting, Inc.					2,983.00
<b>DeLage Landen Financial Services</b>					
Bill	06/25/2022	76724...	07/20/2022		1,581.88
Total DeLage Landen Financial Services					1,581.88
<b>Dempsey Uniform &amp; Linen Supply</b>					
Bill	06/30/2022	063022	07/10/2022		664.85
Total Dempsey Uniform & Linen Supply					664.85
<b>DG Nicholas Co</b>					
Bill	06/22/2022	203331	07/02/2022	5	827.30
Total DG Nicholas Co					827.30
<b>Dival Safety Equipment</b>					
Bill	06/17/2022	3115701	06/27/2022	10	199.60
Total Dival Safety Equipment					199.60
<b>Five Star Equipment, Inc.</b>					

\* NOT INCLUDED



## Unpaid Bills Detail

As of July 7, 2022

Type	Date	Num	Due Date	Aging	Open Balance
Bill	06/10/2022	9220-...	06/20/2022	17	189.60
Total Five Star Equipment, Inc.					189.60
<b>G&amp;S Car Washes</b>					
Bill	06/25/2022	8549	07/05/2022	2	325.00
Total G&S Car Washes					325.00
<b>Glick Fire Equipment Company</b>					
Bill	06/07/2022	S0379...	06/17/2022	20	353.04
Total Glick Fire Equipment Company					353.04
<b>Greco Cleaning Svcs/Greco, Tony</b>					
Bill	06/29/2022	June 2...	07/09/2022		300.00
Total Greco Cleaning Svcs/Greco, Tony					300.00
<b>Industrial Electronics, Inc.</b>					
Bill	06/30/2022	129222	07/10/2022		492.00
Total Industrial Electronics, Inc.					492.00
<b>Iron Nebula</b>					
Bill	06/07/2022	1454-...	06/17/2022	20	1,944.00
Total Iron Nebula					1,944.00
<b>Jaworski Sign Company</b>					
Bill	06/14/2022	12886...	07/09/2022		5,650.00
Total Jaworski Sign Company					5,650.00
<b>KLR Fire Services</b>					
Bill	06/08/2022	1145	06/18/2022	19	3,023.75
Total KLR Fire Services					3,023.75
<b>Lackawanna County Wireless</b>					
Bill	07/01/2022	12345	07/11/2022		30.00
Total Lackawanna County Wireless					30.00
<b>Lackawanna Recycling Center, Inc.</b>					
Bill	06/30/2022	OE02...	07/10/2022		921.60
Total Lackawanna Recycling Center, Inc.					921.60
<b>Lowe's</b>					
Bill	06/03/2022	913857	06/13/2022	24	55.61
Total Lowe's					55.61
<b>Maus' Automotive Center</b>					
Bill	06/01/2022	26420	06/11/2022	26	254.28
Total Maus' Automotive Center					254.28
<b>McCarthy Tire</b>					
Bill	06/08/2022	12635...	06/18/2022	19	1,833.84
Total McCarthy Tire					1,833.84
<b>McKesson Medical - Surgical</b>					
Bill	06/02/2022	19445...	06/12/2022	25	208.50
Total McKesson Medical - Surgical					208.50
<b>Mistras Group, Inc</b>					
Bill	06/23/2022	cd113...	07/03/2022	4	900.00
Total Mistras Group, Inc					900.00
<b>NEIC/Northeast Inspection Consultants</b>					
Bill	06/30/2022	063022	07/10/2022		2,678.19
Total NEIC/Northeast Inspection Consultants					2,678.19
<b>Old Dominion Brush</b>					
Bill	06/14/2022	8078191	06/24/2022	13	508.00

# Unpaid Bills Detail

## As of July 7, 2022

Type	Date	Num	Due Date	Aging	Open Balance
Total Old Dominion Brush					508.00
<b>Oliver, Price &amp; Rhodes</b>					
Bill	06/01/2022	47067	06/11/2022	26	1,769.25
Total Oliver, Price & Rhodes					1,769.25
<b>PA State Association of Boroughs</b>					
Bill	06/21/2022	70918	07/01/2022	6	75.00
Total PA State Association of Boroughs					75.00
<b>Pennsylvania Paper &amp; Supply Co.</b>					
Bill	06/30/2022	1494113	07/10/2022		150.95
Total Pennsylvania Paper & Supply Co.					150.95
<b>Positive Results Marketing, Inc.</b>					
Bill	07/01/2022	33096	07/11/2022		751.54
Total Positive Results Marketing, Inc.					751.54
<b>Reuther &amp; Bowen PC/Engineer</b>					
Bill	06/28/2022	16894...	07/28/2022		6,527.38
Total Reuther & Bowen PC/Engineer					6,527.38
<b>Rossi Rooter</b>					
Bill	06/20/2022	38989...	06/30/2022	7	945.00
Total Rossi Rooter					945.00
<b>Sack's Tailors-Cleaners</b>					
Bill	06/22/2022	21700	07/02/2022	5	22.00
Total Sack's Tailors-Cleaners					22.00
<b>Scranton Times</b>					
Bill	06/10/2022	82640...	06/20/2022	17	976.00
Total Scranton Times					976.00
<b>Special Tee Screenprinting</b>					
Bill	06/26/2022	062622	07/06/2022	1	566.00
Total Special Tee Screenprinting					566.00
<b>Summa's Hardware, Inc.</b>					
Bill	06/09/2022	060922	06/19/2022	18	328.51
Total Summa's Hardware, Inc.					328.51
<b>Throop Landscape Supply LLC</b>					
Bill	05/31/2022	3666	06/30/2022	7	205.00
Total Throop Landscape Supply LLC					205.00
<b>TransUnion Risk and Alternative</b>					
Bill	07/01/2022	20220...	07/11/2022		100.00
Total TransUnion Risk and Alternative					100.00
<b>Ufberg &amp; Associates, LLP</b>					
Bill	07/01/2022	8847.02	07/26/2022		8,847.02
Total Ufberg & Associates, LLP					8,847.02
<b>Vac-Way Appliance &amp; Svc., Inc.</b>					
Bill	06/13/2022	21676	06/23/2022	14	14.95
Total Vac-Way Appliance & Svc., Inc.					14.95
<b>TOTAL</b>					<b>104,547.59</b>

DAMIANO

&lt; 38,440.50 &gt;

66,107.09