

December 12,2022

1. Pledge of Allegiance
2. Roll Call
3. Public comment on agenda items
4. Motion to approve the minutes
5. Motion to approve and pay open bills
6. Motion to approve the final 2023 budget
7. Motion to approve 2023 Tax Ordinance (General Obligation-30 mills; Debt Service-19 mills, Pension services-1/2 mill; Public Street lighting-1 mill; Fire Equipment Training- 2 mills; Firefighter Services-1 mill; Rescue Services-1/2 mill. Total 54 mills (1 mill= 1/1000th of a dollar=.001)
8. Motion to authorize borrowing in the amount up to one million-five hundred thousand dollars (\$1,500,000) at the best available market rate for the 2023 Tax Anticipation Note (TAN). Approval will authorize President of Council, the Financial Chairwoman, and Solicitor to take all actions necessary to bring the matter to fruition.
9. Motion towaivethe garbage fee for 2023
10. Motion to adopt implementation of ACT 57 of 2022, Property Tax Penalty Waiver Provisions
11. Motion to approve Clerical Contract as ratified for the term of January 1, 2021 through December 31, 2025
12. Motion to approve KELCO Properties Inc. of Scranton, Pa Commercial Land Development for an Assisted Living Facility on the corner of Chestnut and Calvin St's.
13. Motion to Appoint Fire Chief Chris DeNaples as a Code Enforcement Officer
14. Motion to appoint Robert Rudalavage and Garrett Flynn as part time firefighters
15. Treasurer Financial Report
 - a. Mark Burton
16. Municipal Administration

- a. Christopher Kearney, Community Center Director
- b. Joseph Lorince, Health, Code and Zoning Officer
- c. Michael Judge, DPW Director
- d. Sal Marchese, Police Chief
- e. Christopher DeNaples, Fire Chief

17. Public Comment

18. Public Officials

19. Adjourn

Borough of Dunmore Unpaid Bills Detail

As of December 9, 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
American Arbitration Assoc.				
	Bill	11/23/2022	112322	75.00
Total American Arbitration Assoc.				<u>75.00</u>
Andy's Service Center				
	Bill	11/29/2022	21938	55.00
Total Andy's Service Center				<u>55.00</u>
Appel Technology Solutions, LLC				
	Bill	10/24/2022	1787	2,924.00
Total Appel Technology Solutions, LLC				<u>2,924.00</u>
Auto Parts of Scranton				
	Bill	11/10/2022	730-446-537-015	935.10
Total Auto Parts of Scranton				<u>935.10</u>
Bucktown Truck Sales & Service				
	Bill	10/10/2022	6Inv 12/22	6,300.61
Total Bucktown Truck Sales & Service				<u>6,300.61</u>
Cintas Fire Protection				
	Bill	11/02/2022	444-749-2914-1991	969.64
Total Cintas Fire Protection				<u>969.64</u>
Commonwealth Energy Group, LLC				
	Bill	11/21/2022	4655	600.00
Total Commonwealth Energy Group, LLC				<u>600.00</u>
Crystal Clear Spring Water Co.				
	Bill	11/30/2022	113022	271.25
Total Crystal Clear Spring Water Co.				<u>271.25</u>
Cummings Insurance Agency				
	Bill	12/08/2022	Bond Genovese 23-24	500.00
Total Cummings Insurance Agency				<u>500.00</u>
Dailey Resources, Ltd.				
	Bill	11/21/2022	178963-169944	213.00
Total Dailey Resources, Ltd.				<u>213.00</u>
DeLage Landen Financial Services				
	Bill	11/20/2022	78272861	1,581.88
Total DeLage Landen Financial Services				<u>1,581.88</u>
Dempsey Clark, Molly, Esq.				
	Bill	12/01/2022	ZB 11-12/22	1,000.00
Total Dempsey Clark, Molly, Esq.				<u>1,000.00</u>
Dempsey Uniform & Linen Supply				
	Bill	11/30/2022	113022	665.85
Total Dempsey Uniform & Linen Supply				<u>665.85</u>
DePietro's Pharmacy				
	Bill	11/04/2022	21910	50.00
Total DePietro's Pharmacy				<u>50.00</u>
Dunmore Lumber Co.				
	Bill	11/04/2022	448070-448183	60.48
Total Dunmore Lumber Co.				<u>60.48</u>

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Dunmore Materials				
	Bill	11/05/2022	0005350	97.49
Total Dunmore Materials				<u>97.49</u>
Eastern Lift Truck Co., Inc.				
	Bill	11/16/2022	G100173	2,367.16
Total Eastern Lift Truck Co., Inc.				<u>2,367.16</u>
ESO Solutions, Inc.				
	Bill	12/02/2022	96493	579.00
Total ESO Solutions, Inc.				<u>579.00</u>
G&S Car Washes				
	Bill	12/01/2022	8684	198.00
Total G&S Car Washes				<u>198.00</u>
Glick Fire Equipment Company				
	Bill	11/18/2022	S0392847	29.00
Total Glick Fire Equipment Company				<u>29.00</u>
Greco Cleaning Svcs/Greco, Tony				
	Bill	11/30/2022	November 2022	300.00
Total Greco Cleaning Svcs/Greco, Tony				<u>300.00</u>
Haggerty Hinton & Cosgrove LLC				
	Bill	11/03/2022	7/14 78/25 11/3	665.00
Total Haggerty Hinton & Cosgrove LLC				<u>665.00</u>
Industrial Electronics, Inc.				
	Bill	11/07/2022	130861-130994	524.20
Total Industrial Electronics, Inc.				<u>524.20</u>
Kost Tire & Auto Service				
	Bill	11/22/2022	64991	245.00
Total Kost Tire & Auto Service				<u>245.00</u>
Lackawanna Recycling Center, Inc.				
	Bill	11/30/2022	OE02351	826.80
Total Lackawanna Recycling Center, Inc.				<u>826.80</u>
McCarthy Tire				
	Bill	11/25/2022	64-83-412-54	2,179.89
Total McCarthy Tire				<u>2,179.89</u>
McCool, Maria/Court Reporter				
	Bill	11/03/2022	7/19 11/3	453.00
Total McCool, Maria/Court Reporter				<u>453.00</u>
Miller Flooring Co., Inc.				
	Bill	09/06/2022	17531	5,735.00
Total Miller Flooring Co., Inc.				<u>5,735.00</u>
NEIC/Northeast Inspection Consultants				
	Bill	11/30/2022	113022	4,393.94
Total NEIC/Northeast Inspection Consultants				<u>4,393.94</u>
Old Dominion Brush				
	Bill	11/14/2022	8306694	847.49
Total Old Dominion Brush				<u>847.49</u>

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PA State Association of Boroughs				
	Bill	11/07/2022	31737	154.89
Total PA State Association of Boroughs				154.89
Pennsy Supply, Inc.				
	Bill	11/07/2022	9036843	901,838.74
Total Pennsy Supply, Inc.				901,838.74
Pennsylvania Paper & Supply Co.				
	Bill	11/14/2022	4716-8817	945.12
Total Pennsylvania Paper & Supply Co.				945.12
Pest Practice LLC				
	Bill	11/30/2022	113022	293.00
Total Pest Practice LLC				293.00
Pitney Bowes,SECAP-Postage Mach.				
	Bill	11/15/2022	3316584015	429.00
Total Pitney Bowes,SECAP-Postage Mach.				429.00
Positive Results Marketing, Inc.				
	Bill	12/01/2022	33261	764.26
Total Positive Results Marketing, Inc.				764.26
Quill				
	Bill	11/29/2022	2596-4245	200.89
Total Quill				200.89
Reuther & Bowen PC/Engineer				
	Bill	11/28/2022	8Inv	11,730.25
Total Reuther & Bowen PC/Engineer				11,730.25
Scranton Times				
	Bill	11/28/2022	5505-9697-9216	1,004.68
Total Scranton Times				1,004.68
Service Tire Truck Centers				
	Bill	11/21/2022	61799	2,653.60
Total Service Tire Truck Centers				2,653.60
Stair Biomedical				
	Bill	11/09/2022	868	828.00
Total Stair Biomedical				828.00
Topp Copy Products/Repairs				
	Bill	12/01/2022	12102-12196-12222	1,663.64
Total Topp Copy Products/Repairs				1,663.64
TransUnion Risk and Alternative				
	Bill	12/01/2022	202211-1	100.00
Total TransUnion Risk and Alternative				100.00
Ufberg & Associates, LLP				
	Bill	12/06/2022	35628-35633	5,652.87
Total Ufberg & Associates, LLP				5,652.87
Valley Refrigeration & Air Conditioning				
	Bill	11/15/2022	132124	292.00
Total Valley Refrigeration & Air Conditioning				292.00

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Walker, R.J.				
	Bill	11/04/2022	5871169	25.47
Total Walker, R.J.				<u>25.47</u>
WE Cut The Glass, LLC				
	Bill	11/17/2022	2483	110.98
Total WE Cut The Glass, LLC				<u>110.98</u>
Witmer Assoc./Fire Store				
	Bill	11/11/2022	136878	46.00
Total Witmer Assoc./Fire Store				<u>46.00</u>
TOTAL				<u><u>964,376.17</u></u>

	Nov 22	Jan - Nov 22
Ordinary Income/Expense		
Income		
REAL ESTATE	15,791.92	3,731,809.14
LOCAL ENABLING TAXES	440,768.76	2,794,630.44
LICENSES AND PERMITS	1,160.00	42,002.65
BUSINESS LICENSES AND PERMITS	61,570.41	286,345.52
NON-BUSINESS LICs & PERMITS	1,000.00	14,200.00
FINES	546.68	12,525.42
INTEREST EARNINGS	3,226.70	15,861.18
STATE CAPITAL & OPERAT GRANTS	75,000.00	120,000.00
STATE SHARED REVENUE & ENTITLE	0.00	986,207.08
COVID-19 ARPA LOCAL FISCAL RECO	0.00	682,229.45
TAX COLLECTION FEE	3,300.00	22,852.00
LOCAL GOVT PAY IN LIEU OF TAX	0.00	5,900.96
SPECIAL FIRE SERVICES	0.00	75.00
SPECIAL POLICE SERVICES	585.00	4,210.00
BUILDING INSPECTION FEES	9,598.61	98,825.45
PROTECTIVE INSPECTION FEES	2,106.68	20,851.30
HIGHWAYS AND STREETS	745.00	6,659.05
MISCELLANEOUS REVENUE	17,500.76	646,877.77
SPECIAL ASSESSMENTS	0.00	3,052,809.44
PROCEEDS-GENERAL FIXED ASSETS	909.62	153,640.06
TAX ANTICIPATION NOTE	0.00	175,000.00
COMMUNITY CENTER REVENUE	2,422.00	143,237.00
SCHAUTZ STADIUM REVENUE	3,340.00	72,163.36
Total Income	639,572.14	13,088,912.27

	Nov 22	Jan - Nov 22
Expense		
GENERAL GOVT	51,832.87	333,804.38
EXECUTIVE (MAYOR/MANAGER)	9,538.46	168,409.89
FINANCIAL ADMINISTRATION	39,026.00	98,216.95
TAX COLLECTION	4,463.33	62,499.12
LAW	17,043.25	124,609.47
POLICE STATION EXPENSES	1,127.64	9,499.62
PERSONNEL ADM (EMP BENEFITS)	201,949.89	2,568,228.65
ENGINEER	7,533.55	58,084.28
BUILDINGS AND PLANT	9,539.23	82,109.33
POLICE	188,348.23	2,153,954.02
FIRE	161,645.68	1,553,542.02
CODE ENFORCEMENT OFFICER	5,516.82	99,850.12
PLANNING AND ZONING	43,511.74	83,347.95
HEALTH	1,144.40	12,818.58
SOLID WASTE (COLL & DISP)	90,035.73	1,059,445.94
HIGHWAY MAINT-SNOW & ICE	12,133.04	213,388.18
HIGHWAY MAINTENANCE (SIGNALS)	1,780.25	24,807.51
HIGHWAY MAINT - STREET LIGHTING	3,716.60	40,015.24
HIGHWAY CONSTRUCTION & REBUILD	40,955.06	266,529.24
PARTICIPANT RECREATION	12,511.85	163,787.62
COMMUNITY CENTER	7,523.58	100,700.49
SCHAUTZ STADIUM	1,225.87	20,443.44
DEBT PRINCIPAL	0.00	1,505,858.00
DEBT INTEREST	0.00	280,090.83
MISCELLANEOUS EXPENSE	38,219.66	285,758.17
RETIREMENT & PENSION CONTRIB.	35,602.01	1,006,796.10
UNEMPLOYMENT COMPENSATION	634.91	19,153.32
INSURANCE PREMIUMS	0.00	281,172.64
Total Expense	986,559.65	12,676,921.10
Net Ordinary Income	-346,987.51	411,991.17
Net Income	<u>-346,987.51</u>	<u>411,991.17</u>

Borough of Dunmore
Profit & Loss Budget vs. Actual
January through November 2022

	<u>Jan - Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
REAL ESTATE	3,731,809.14	3,855,330.00	-123,520.86
LOCAL ENABLING TAXES	2,794,630.44	2,499,372.00	295,258.44
LICENSES AND PERMITS	42,002.65	27,798.00	14,204.65
BUSINESS LICENSES AND PERMITS	286,345.52	278,500.00	7,845.52
NON-BUSINESS LICCS & PERMITS	14,200.00	38,338.00	-24,138.00
FINES	12,525.42	12,833.33	-307.91
INTEREST EARNINGS	15,861.18	18,333.33	-2,472.15
STATE CAPITAL & OPERAT GRANTS	120,000.00	35,500.00	84,500.00
STATE SHARED REVENUE & ENTITLE	986,207.08	991,500.00	-5,292.92
COVID-19 ARPA LOCAL FISCAL RECO	682,229.45	677,942.49	4,286.96
TAX COLLECTION FEE	22,852.00	29,757.00	-6,905.00
LOCAL GOVT PAY IN LIEU OF TAX	5,900.96	6,500.00	-599.04
SPECIAL FIRE SERVICES	75.00	916.66	-841.66
SPECIAL POLICE SERVICES	4,210.00	4,583.33	-373.33
BUILDING INSPECTION FEES	98,825.45	163,729.00	-64,903.55
PROTECTIVE INSPECTION FEES	20,851.30	52,745.00	-31,893.70
HIGHWAYS AND STREETS	6,659.05	5,499.99	1,159.06
MISCELLANEOUS REVENUE	646,877.77	839,542.50	-192,664.73
SPECIAL ASSESSMENTS	3,052,809.44	2,830,000.00	222,809.44
PROCEEDS-GENERAL FIXED ASSETS	153,640.06	5,000.00	148,640.06
TAX ANTICIPATION NOTE	175,000.00	0.00	175,000.00
COMMUNITY CENTER REVENUE	143,237.00	130,876.00	12,361.00
SCHAUTZ STADIUM REVENUE	72,163.36	83,650.00	-11,486.64
Total Income	<u>13,088,912.27</u>	<u>12,588,246.63</u>	<u>500,665.64</u>

Borough of Dunmore
Profit & Loss Budget vs. Actual
January through November 2022

	Jan - Nov 22	Budget	\$ Over Budget
Expense			
GENERAL GOVT	333,804.38	303,950.48	29,853.90
EXECUTIVE (MAYOR/MANAGER)	168,409.89	134,954.00	33,455.89
FINANCIAL ADMINISTRATION	98,216.95	33,462.00	64,754.95
TAX COLLECTION	62,499.12	56,872.99	5,626.13
LAW	124,609.47	110,000.00	14,609.47
POLICE STATION EXPENSES	9,499.62	4,166.66	5,332.96
PERSONNEL ADM (EMP BENEFITS)	2,568,228.65	2,163,014.66	405,213.99
ENGINEER	58,084.28	77,916.66	-19,832.38
BUILDINGS AND PLANT	82,109.33	130,716.65	-48,607.32
POLICE	2,153,954.02	2,011,957.15	141,996.87
FIRE	1,553,542.02	1,425,261.80	128,280.22
CODE ENFORCEMENT OFFICER	99,850.12	119,152.00	-19,301.88
PLANNING AND ZONING	83,347.95	106,058.32	-22,710.37
HEALTH	12,818.58	12,375.00	443.58
SOLID WASTE (COLL & DISP)	1,059,445.94	1,118,087.66	-58,641.72
HIGHWAYS GENERAL PURCHASES	0.00	2,291.66	-2,291.66
HIGHWAY MAINT-SNOW & ICE	213,388.18	173,060.00	40,328.18
HIGHWAY MAINTENANCE (SIGNALS)	24,807.51	19,249.99	5,557.52
HIGHWAY MAINT - STREET LIGHTING	40,015.24	3,300.00	36,715.24
HIGHWAY CONSTRUCTION & REBUILD	266,529.24	111,000.00	155,529.24
STORMWATER MGMT/FLOOD CONTROL	0.00	1,000.00	-1,000.00
CAPITAL CONSTRUCTION	0.00	25,000.00	-25,000.00
PARTICIPANT RECREATION	163,787.62	80,611.50	83,176.12
COMMUNITY CENTER	100,700.49	55,416.66	45,283.83
SCHAUTZ STADIUM	20,443.44	17,850.00	2,593.44
DEBT PRINCIPAL	1,505,858.00	1,330,425.00	175,433.00
DEBT INTEREST	280,090.83	207,377.00	72,713.83
MISCELLANEOUS EXPENSE	285,758.17	226,649.99	59,108.18
RETIREMENT & PENSION CONTRIB.	1,006,796.10	997,500.00	9,296.10
UNEMPLOYMENT COMPENSATION	19,153.32	14,100.00	5,053.32
INSURANCE PREMIUMS	281,172.64	200,000.00	81,172.64
ARPA EXPENDITURES	0.00	677,942.49	-677,942.49
Total Expense	12,676,921.10	11,950,720.32	726,200.78
Net Ordinary Income	411,991.17	637,526.31	-225,535.14
Net Income	411,991.17	637,526.31	-225,535.14