

# BOROUGH OF DUNMORE



400 South Blakely Street  
Dunmore, Pennsylvania 18512  
(570) 343-7611 • Fax: (570) 343-8107

## **Borough Council Agenda**

*Dunmore Community Center, Monday, July 12, 2021*

1. Pledge of Allegiance.
2. Roll call.
3. Public comment on agenda items.
4. Motion to approve minutes.
5. Motion to approve and pay open bills.
6. Motion to adopt Resolution #2021-1; An Amendment to the Scranton-Abington Planning Association (SAPA) Intergovernmental Cooperative Implementation Agreement.
7. Motion to adopt Resolution #2021-3; An application to apply to the County of Lackawanna for a Community Re-invest grant for the purpose of carrying out the Bucktown MusicFest.
8. Motion to send correspondence to Penna. Auditor General, Timothy L. DeFoor requesting a performance audit of the Department of Environmental Protection Agency regarding the approval of Phase III of the Keystone Sanitary Landfill expansion application. *\*Request is in conjunction with the Council of the City of Scranton; unanimously approved; June 14, 2021*
9. Personnel Matters
  1. Motion to hire two (2) Probationary Laborers for the Department of Public Works. Both hires will replace two vacant laborer positions and are subject to the ninety (90) day probation period. *\*Probation must successfully be completed for full-time consideration.*
    - a. Clemente, Joseph A.
    - b. Murray, Matthew F.
  2. Motion to hire the following applicants for the 2021 Summer Recreation Program pending Background/Child Abuse clearances and Director Kearney's review.

- c. Blockberger, Colleen E.
- d. Buckley, Cristian M.
- e. Chapman, Alexis
- f. Cordaro, Gianna M.
- g. Colborn, Anthony
- h. DeSando, Nathan
- i. Finan, Carlie
- j. Haggerty, Nora
- k. Leo, Olivia
- l. McNeff, Elizabeth A.
- m. Oven, Kathleen
- n. Pacewicz, Sophia
- o. Robertson, Hunter
- p. Ruggiero, Nico V.
- q. Sabia, Anthony
- r. Sinkevich, Nicholas
- s. Talutto, Anna M.
- t. Waters, Cailey
- u. Waters, Isabella
- v. Yanochik, Jake

10. Treasurer/Financial Report.

11. Public comment.

12. Public officials.

13. Adjourn.

**Borough of Dunmore**  
**Unpaid Bills Detail**  
 As of July 8, 2021

Type	Date	Num	Due Date	Aging	Open Balance
<b>Advance Auto Parts</b>					
Bill	05/31/2021	52051...	06/10/2021	28	21.98
Total Advance Auto Parts					21.98
<b>Atlantic Tactical</b>					
Bill	06/15/2021	SI-807...	06/25/2021	13	831.90
Total Atlantic Tactical					831.90
<b>Axon Enterprise Inc.</b>					
Bill	06/21/2021	SI-174...	07/16/2021		1,038.50
Total Axon Enterprise Inc.					1,038.50
<b>Brian's Auto Body &amp; General Repair</b>					
Bill	07/07/2021	1343	08/01/2021		506.94
Total Brian's Auto Body & General Repair					506.94
<b>Bucktown Truck Sales &amp; Service</b>					
Bill	06/09/2021	9 Invoi...	06/19/2021	19	5,745.92
Total Bucktown Truck Sales & Service					5,745.92
<b>Cintas Fire Protection</b>					
Bill	06/14/2021	40871...	06/24/2021	14	147.63
Total Cintas Fire Protection					147.63
<b>Commonwealth Energy Group, LLC</b>					
Bill	06/10/2021	4486	06/20/2021	18	250.00
Total Commonwealth Energy Group, LLC					250.00
<b>Conway, Mark, Esq.</b>					
Bill	06/09/2021	May 2...	06/19/2021	19	500.00
Total Conway, Mark, Esq.					500.00
<b>Crystal Clear Spring Water Co.</b>					
Bill	06/30/2021	063021	07/10/2021		352.00
Total Crystal Clear Spring Water Co.					352.00
<b>Dailey Resources, Ltd.</b>					
Bill	06/18/2021	15674...	06/28/2021	10	104.00
Total Dailey Resources, Ltd.					104.00
<b>DeLage Landen Financial Services</b>					
Bill	06/20/2021	72882...	07/15/2021		1,568.37
Total DeLage Landen Financial Services					1,568.37
<b>Dempsey Uniform &amp; Linen Supply</b>					
Bill	06/30/2021	6/2021	07/10/2021		733.09
Total Dempsey Uniform & Linen Supply					733.09
<b>DG Nicholas Co</b>					
Bill	06/10/2021	170497	06/20/2021	18	131.40
Total DG Nicholas Co					131.40
<b>Dival Safety Equipment</b>					
Bill	06/08/2021	2939787	06/18/2021	20	62.00
Total Dival Safety Equipment					62.00
<b>Duda Actuarial Consulting, Inc.</b>					
Bill	07/05/2021	9173071	07/15/2021		2,500.00
Total Duda Actuarial Consulting, Inc.					2,500.00
<b>Fire &amp; Rescue Products</b>					
Bill	06/18/2021	5484F...	06/28/2021	10	146.42

**Borough of Dunmore**  
**Unpaid Bills Detail**  
 As of July 8, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Total Fire & Rescue Products					146.42
<b>G&amp;S Car Washes</b>					
Bill	05/31/2021	8239	06/10/2021	28	194.00
Total G&S Car Washes					194.00
<b>Greco Cleaning Svcs/Greco, Tony</b>					
Bill	07/07/2021	June 2...	07/17/2021		300.00
Total Greco Cleaning Svcs/Greco, Tony					300.00
<b>Industrial Electronics, Inc.</b>					
Bill	06/30/2021	124925	07/10/2021		492.00
Total Industrial Electronics, Inc.					492.00
<b>Jalvo, Inc.</b>					
Bill	06/17/2021	4769	06/27/2021	11	820.00
Total Jalvo, Inc.					820.00
<b>Jaworski Sign Company</b>					
Bill	06/09/2021	12076...	07/04/2021	4	560.00
Total Jaworski Sign Company					560.00
<b>Lacka. County Wireless</b>					
Bill	07/01/2021	12139	07/11/2021		30.00
Total Lacka. County Wireless					30.00
<b>Lackawanna Recycling Center, Inc.</b>					
Bill	06/30/2021	OE02...	07/10/2021		976.00
Total Lackawanna Recycling Center, Inc.					976.00
<b>Maus' Automotive Center</b>					
Bill	06/03/2021	25880...	06/13/2021	25	69.90
Total Maus' Automotive Center					69.90
<b>McCarthy Tire</b>					
Bill	06/25/2021	12066...	07/05/2021	3	3,675.59
Total McCarthy Tire					3,675.59
<b>McCool, Maria/Court Reporter</b>					
Bill	06/09/2021	6/9 - 6...	06/19/2021	19	343.00
Total McCool, Maria/Court Reporter					343.00
<b>Medicus Urgent Care</b>					
Bill	06/16/2021	Comst...	06/26/2021	12	109.00
Total Medicus Urgent Care					109.00
<b>Mercer Sales &amp; Service</b>					
Bill	06/28/2021	36313	07/08/2021		190.00
Total Mercer Sales & Service					190.00
<b>NEIC/Northeast Inspection Consultants</b>					
Bill	06/30/2021	063021	07/10/2021		10,787.17
Total NEIC/Northeast Inspection Consultants					10,787.17
<b>Old Dominion Brush</b>					
Bill	06/18/2021	7568045	06/28/2021	10	385.78
Total Old Dominion Brush					385.78
<b>PA One Call System, Inc.</b>					
Bill	06/30/2021	910770	07/10/2021		63.86
Total PA One Call System, Inc.					63.86
<b>Pennsylvania Paper &amp; Supply Co.</b>					

**Borough of Dunmore**  
**Unpaid Bills Detail**  
As of July 8, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Bill	06/30/2021	1507 -...	07/10/2021		656.82
Total Pennsylvania Paper & Supply Co.					656.82
<b>Phil's Auto Body</b>					
Bill	06/30/2021	T6362	07/10/2021		10,232.69
Total Phil's Auto Body					10,232.69
<b>Positive Results Marketing, Inc.</b>					
Bill	07/01/2021	30732	07/11/2021		738.82
Total Positive Results Marketing, Inc.					738.82
<b>Reuther &amp; Bowen PC/Engineer</b>					
Bill	06/30/2021	14860...	07/30/2021		9,325.00
Total Reuther & Bowen PC/Engineer					9,325.00
<b>Scranton Times</b>					
Bill	06/07/2021	82543...	06/17/2021	21	665.20
Total Scranton Times					665.20
<b>Topp Copy Products/Repairs</b>					
Bill	06/07/2021	292760	07/07/2021	1	327.11
Total Topp Copy Products/Repairs					327.11
<b>TransUnion Risk and Alternative</b>					
Bill	06/30/2021	53334...	07/10/2021		200.00
Total TransUnion Risk and Alternative					200.00
<b>Ufberg &amp; Associates, LLP</b>					
Bill	07/01/2021	34166	07/26/2021		5,124.76
Total Ufberg & Associates, LLP					5,124.76
<b>Williams Industrial Supply, Inc.</b>					
Bill	06/01/2021	022004	07/01/2021	7	14.00
Total Williams Industrial Supply, Inc.					14.00
<b>Witmer Assoc./Fire Store</b>					
Bill	07/03/2021	21357...	07/13/2021		5,416.60
Total Witmer Assoc./Fire Store					5,416.60
<b>TOTAL</b>					<b>66,337.45</b>

**Borough of Dunmore**  
**Profit & Loss**  
 June 2021

	Jun 21	Jan - Jun 21
Ordinary Income/Expense		
Income		
REAL ESTATE	135,611.02	3,462,204.29
LOCAL ENABLING TAXES	124,327.60	1,336,677.43
LICENSES AND PERMITS	1,375.00	15,783.50
BUSINESS LICENSES AND PERMITS	0.00	159,316.62
NON-BUSINESS LICs & PERMITS	200.00	17,024.50
FINES	612.58	6,768.74
INTEREST EARNINGS	691.95	7,492.69
STATE CAPITAL & OPERAT GRANTS	0.00	7,173.91
STATE SHARED REVENUE & ENTITLE	0.00	409,130.06
TAX COLLECTION FEE	2,000.00	16,480.00
LOCAL GOVT PAY IN LIEU OF TAX	0.00	6,310.20
SPECIAL POLICE SERVICES	495.00	2,230.00
BUILDING INSPECTION FEES	20,344.05	63,016.54
PROTECTIVE INSPECTION FEES	1,873.48	40,522.68
HIGHWAYS AND STREETS	1,600.40	3,170.00
MISCELLANEOUS REVENUE	72,690.02	728,933.17
SPECIAL ASSESSMENTS	0.00	1,254,333.71
COMMUNITY CENTER REVENUE	1,500.00	58,000.00
SCHAUTZ STADIUM REVENUE	8,211.00	32,345.00
<b>Total Income</b>	<b>371,532.10</b>	<b>7,626,913.04</b>

Borough of Dunmore  
**Profit & Loss**  
June 2021

	Jun 21	Jan - Jun 21
Expense		
GENERAL GOVT	20,059.01	109,469.88
EXECUTIVE (MAYOR/MANAGER)	11,057.70	71,875.05
FINANCIAL ADMINISTRATION	959.00	10,779.00
TAX COLLECTION	11,696.98	81,584.40
LAW	8,473.81	53,310.47
POLICE STATION EXPENSES	214.78	1,603.22
PERSONNEL ADM (EMP BENEFITS)	236,168.48	1,382,094.96
ENGINEER	7,651.25	53,639.71
BUILDINGS AND PLANT	3,944.72	39,419.67
POLICE	160,358.95	1,099,326.43
FIRE	137,607.12	764,063.86
CODE ENFORCEMENT OFFICER	10,686.82	54,452.38
PLANNING AND ZONING	13,182.35	53,214.08
HEALTH	1,101.11	6,916.26
SOLID WASTE (COLL & DISP)	88,669.23	561,397.30
HIGHWAYS GENERAL PURCHASES	0.00	5,640.00
HIGHWAY MAINT-SNOW & ICE	5,087.65	208,256.60
HIGHWAY MAINTENANCE (SIGNALS)	939.02	10,189.61
HIGHWAY MAINT - STREET LIGHTING	2,636.60	38,906.17
HIGHWAY CONSTRUCTION & REBUILD	7,811.86	28,764.94
STORMWATER MGMT/FLOOD CONTROL	0.00	500.00
PARTICIPANT RECREATION	4,077.60	26,504.40
COMMUNITY CENTER	3,584.16	38,607.92
SCHAUTZ STADIUM	1,100.12	10,912.81
DEBT PRINCIPAL	54,260.57	3,302,376.65
DEBT INTEREST	18,711.90	255,104.35
MISCELLANEOUS EXPENSE	10,489.67	117,377.18
RETIREMENT & PENSION CONTRIB.	48,654.58	286,714.28
UNEMPLOYMENT COMPENSATION	510.67	14,105.01
INSURANCE PREMIUMS	0.00	229,209.00
<b>Total Expense</b>	<b>869,695.71</b>	<b>8,916,315.59</b>
<b>Net Ordinary Income</b>	<b>-498,163.61</b>	<b>-1,289,402.55</b>
<b>Net Income</b>	<b>-498,163.61</b>	<b>-1,289,402.55</b>
People's Pension Loan Payoff (Net)		<b>2,508,388.00</b>
<b>Adjusted Net Income</b>		<b>1,218,985.45</b>

**Borough of Dunmore**  
**Profit & Loss Budget vs. Actual**  
January through June 2021

Ordinary Income/Expense	Jan - Jun 21	Budget	\$ Over Budget
<b>Income</b>			
REAL ESTATE	3,462,204.29	3,534,235.00	-72,030.71
LOCAL ENABLING TAXES	1,336,677.43	1,241,784.00	94,893.43
PENALTIES AND INT ON DEL TAXES	0.00	0.00	0.00
LICENSES AND PERMITS	15,783.50	100.00	15,683.50
BUSINESS LICENSES AND PERMITS	159,316.62	148,795.00	10,521.62
NON-BUSINESS LICs & PERMITS	17,024.50	55,702.50	-38,678.00
FINES	6,768.74	6,000.00	768.74
INTEREST EARNINGS	7,492.69	20,000.02	-12,507.33
STATE CAPITAL & OPERAT GRANTS	7,173.91	10,000.00	-2,826.09
STATE SHARED REVENUE & ENTITLE	409,130.06	450,000.00	-40,869.94
TAX COLLECTION FEE	16,480.00	12,500.02	3,979.98
LOCAL GOVT PAY IN LIEU OF TAX	6,310.20	0.00	6,310.20
SPECIAL FIRE SERVICES	0.00	375.00	-375.00
SPECIAL POLICE SERVICES	2,230.00	3,300.00	-1,070.00
BUILDING INSPECTION FEES	63,016.54	161,420.06	-98,403.52
PROTECTIVE INSPECTION FEES	40,522.68	12,750.00	27,772.68
HIGHWAYS AND STREETS	3,170.00	25,719.98	-22,549.98
MISCELLANEOUS REVENUE	728,933.17	573,649.98	155,283.19
SPECIAL ASSESSMENTS	1,254,333.71	1,375,050.02	-120,716.31
TAX ANTICIPATION NOTE	0.00	300,000.00	-300,000.00
COMMUNITY CENTER REVENUE	58,000.00	62,925.02	-4,925.02
SCHAUTZ STADIUM REVENUE	32,345.00	32,500.00	-155.00
<b>Total Income</b>	<b>7,626,913.04</b>	<b>8,026,806.60</b>	<b>-399,893.56</b>



**Borough of Dunmore**  
**Profit & Loss Budget vs. Actual**  
January through June 2021

Expense	Jan - Jun 21	Budget	\$ Over Budget
GENERAL GOVT	109,469.88	94,887.44	14,582.44
EXECUTIVE (MAYOR/MANAGER)	71,875.05	71,874.95	0.10
FINANCIAL ADMINISTRATION	10,779.00	7,249.97	3,529.03
TAX COLLECTION	81,584.40	82,559.05	-974.65
LAW	53,310.47	112,500.00	-59,189.53
POLICE STATION EXPENSES	1,603.22	3,399.98	-1,796.76
PERSONNEL ADM (EMP BENEFITS)	1,382,094.96	1,452,042.63	-69,947.67
ENGINEER	53,639.71	15,000.00	38,639.71
BUILDINGS AND PLANT	39,419.67	33,400.00	6,019.67
POLICE	1,099,326.43	1,026,383.07	72,943.36
FIRE	764,063.86	804,323.79	-40,259.93
CODE ENFORCEMENT OFFICER	54,452.38	56,425.07	-1,972.69
PLANNING AND ZONING	53,214.08	61,300.00	-8,085.92
HEALTH	6,916.26	6,500.02	416.24
SOLID WASTE (COLL & DISP)	561,397.30	581,666.04	-20,268.74
HIGHWAYS GENERAL PURCHASES	5,640.00	2,250.00	3,390.00
HIGHWAY MAINT-SNOW & ICE	208,256.60	108,937.56	99,319.04
HIGHWAY MAINTENANCE (SIGNALS)	10,189.61	11,000.02	-810.41
HIGHWAY MAINT - STREET LIGHTING	38,906.17	112,500.00	-73,593.83
HIGHWAY CONSTRUCTION & REBUILD	28,764.94	34,604.24	-5,839.30
STORMWATER MGMT/FLOOD CONTROL	500.00	0.00	500.00
PARTICIPANT RECREATION	26,504.40	27,812.39	-1,307.99
COMMUNITY CENTER	38,607.92	29,150.04	9,457.88
SCHAUTZ STADIUM	10,912.81	10,385.68	527.13
DEBT PRINCIPAL	3,302,376.65	717,321.50	2,585,055.15
DEBT INTEREST	255,104.35	224,974.54	30,129.81
MISCELLANEOUS EXPENSE	117,377.18	111,950.04	5,427.14
RETIREMENT & PENSION CONTRIB.	286,714.28	227,830.50	58,883.78
UNEMPLOYMENT COMPENSATION	14,105.01	16,047.40	-1,942.39
INSURANCE PREMIUMS	229,209.00	175,000.00	54,209.00
<b>Total Expense</b>	<b>8,916,315.59</b>	<b>6,219,275.92</b>	<b>2,697,039.67</b>
<b>Net Ordinary Income</b>	<b>-1,289,402.55</b>	<b>1,807,530.68</b>	<b>-3,096,933.23</b>
<b>Net Income</b>	<b>-1,289,402.55</b>	<b>1,807,530.68</b>	<b>-3,096,933.23</b>
<b>Peoples Pension Loan Payoff (Net)</b>	<b>2,508,388.00</b>	<b>0.00</b>	<b>2,508,388.00</b>
	<b>1,218,985.45</b>	<b>1,807,530.68</b>	<b>-588,545.23</b>