

BOROUGH OF DUNMORE



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Dunmore, Pennsylvania 18512
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Borough Council Agenda

Dunmore Community Center, Monday, June 14, 2021

The Council of Dunmore Borough will hold a public hearing pursuant to the Pennsylvania Municipalities Planning Code at 6:30 PM on Monday, June 14, 2021, at the Dunmore Community Center, 1414 Monroe Avenue. The purpose of the hearing is to inform and take public comment on a proposed comprehensive update to the Dunmore Borough Zoning Ordinance, enacted August 23, 2000. Also pursuant to the Pennsylvania Municipalities Planning Code, this notice hereby gives public notice of the Council's intent to consider enactment of the proposed comprehensive update to the Dunmore Borough Zoning Ordinance at the regularly scheduled monthly meeting of the Borough Council at 7:00 PM on Monday, May 10, 2021, at the Dunmore Community Center, 1414 Monroe Avenue.

This will be a continuance from the first hearing (Tabled 7-0) on Monday, May 10, 2021.

Copies of the proposed ordinance were available for public inspection on the borough's website, dunmorepa.gov, on the Lackawanna County website, lackawannacounty.org; or by calling the borough office at 570-343-7611.

1. Pledge of Allegiance.
2. Public hearing for FFY 2021 Community Development Block Grant (CDBG) funding. Joseph Rovinsky, Compliance Manager, Community Development Block Grant (CDBG).
3. Public Hearing pursuant to the Pennsylvania Municipalities Planning Code on Dunmore Borough Resolution #2021-1; the consideration to enact the proposed comprehensive update to the Dunmore Borough Zoning Ordinance.
4. Public comment.
5. Close public hearing.

6. Roll call.
7. Public comment on agenda items.
8. Motion to approve minutes.
9. Motion to approve and pay open bills.
10. Personnel Matters (Part-Time Police Officers; Dalton Boback and Joseph Fernandez)
11. Motion to adopt Resolution #2020-9; Cooperation Agreement with the County of Lackawanna for the FFY 2020 for the CDBG Program Administration. *(The Borough did conduct the required public hearing, obtained citizen input from door-to-door canvassing, and formulated development plans for stormwater management, paving, curbing and sidewalks on Chestnut Street (Smith to Mill Streets) in the Borough).*
12. Motion to adopt Resolution #2021-1; An Amendment to the Scranton-Abington Planning Association (SAPA) Intergovernmental Cooperative Implementation Agreement.

13. Motion to accept and adopt Resolution 2021-2, the Lackawanna County Hazard Mitigation Plan update as required by the Federal Emergency Management Agency (FEMA). This adoption is a requirement to obtain future state and/or federal disaster assistance funding.
14. Treasurer/Financial Report. (Mark Burton, Treasurer)
15. Public comment.
16. Public officials.
17. Adjourn.

Borough of Dunmore
Profit & Loss
May 2021

	<u>May 21</u>	<u>Jan - May 21</u>
Ordinary Income/Expense		
Income		
REAL ESTATE	441,216.84	3,326,593.27
LOCAL ENABLING TAXES	432,231.87	1,212,349.83
LICENSES AND PERMITS	4,500.00	14,408.50
BUSINESS LICENSES AND PERMITS	59,652.03	159,316.62
NON-BUSINESS LICs & PERMITS	1,400.00	16,824.50
FINES	3,472.06	6,156.16
INTEREST EARNINGS	714.90	6,389.15
STATE CAPITAL & OPERAT GRANTS	0.00	7,173.91
STATE SHARED REVENUE & ENTITLE	0.00	409,130.06
TAX COLLECTION FEE	4,500.00	14,480.00
LOCAL GOVT PAY IN LIEU OF TAX	0.00	6,310.20
SPECIAL POLICE SERVICES	0.00	1,705.00
BUILDING INSPECTION FEES	16,152.83	42,101.09
PROTECTIVE INSPECTION FEES	3,035.98	38,649.20
HIGHWAYS AND STREETS	169.60	1,569.60
MISCELLANEOUS REVENUE	474,912.43	656,243.15
SPECIAL ASSESSMENTS	0.00	1,254,333.71
COMMUNITY CENTER REVENUE	1,300.00	56,500.00
SCHAUTZ STADIUM REVENUE	4,650.00	24,134.00
Total Income	<u>1,447,908.54</u>	<u>7,254,367.95</u>

Borough of Dunmore
Profit & Loss
May 2021

	<u>May 21</u>	<u>Jan - May 21</u>
Expense		
GENERAL GOVT	17,215.70	89,394.97
EXECUTIVE (MAYOR/MANAGER)	11,057.70	60,817.35
FINANCIAL ADMINISTRATION	962.00	9,820.00
TAX COLLECTION	11,787.95	69,887.42
LAW	5,822.20	44,836.66
POLICE STATION EXPENSES	386.33	1,388.44
PERSONNEL ADM (EMP BENEFITS)	218,033.98	1,145,926.48
ENGINEER	10,650.00	45,988.46
BUILDINGS AND PLANT	5,810.95	35,474.95
POLICE	153,539.23	938,967.48
FIRE	116,381.35	626,456.74
CODE ENFORCEMENT OFFICER	10,939.82	43,765.56
PLANNING AND ZONING	11,738.27	40,031.73
HEALTH	1,163.18	5,815.15
SOLID WASTE (COLL & DISP)	82,327.35	472,728.07
HIGHWAYS GENERAL PURCHASES	0.00	5,640.00
HIGHWAY MAINT-SNOW & ICE	7,597.80	203,168.95
HIGHWAY MAINTENANCE (SIGNALS)	3,180.64	9,250.59
HIGHWAY MAINT - STREET LIGHTING	2,998.32	36,269.57
HIGHWAY CONSTRUCTION & REBUILD	6,918.42	20,953.08
STORMWATER MGMT/FLOOD CONTROL	0.00	500.00
PARTICIPANT RECREATION	4,077.60	22,426.80
COMMUNITY CENTER	6,249.31	35,023.76
SCHAUTZ STADIUM	889.78	9,265.16
DEBT PRINCIPAL	264,720.71	3,248,116.08
DEBT INTEREST	138,272.86	236,392.45
MISCELLANEOUS EXPENSE	9,273.25	106,745.49
RETIREMENT & PENSION CONTRIB.	73,040.06	238,059.70
UNEMPLOYMENT COMPENSATION	660.38	13,594.34
INSURANCE PREMIUMS	114,354.50	229,209.00
Total Expense	<u>1,290,049.64</u>	<u>8,045,914.43</u>
Net Ordinary Income	157,858.90	-791,546.48
Net Income	<u>157,858.90</u>	<u>-791,546.48</u>
People's Pension Loan Payoff (net)		<u>2,543,388.00</u>
Adjusted Net Income		<u>1,751,841.52</u>

Borough of Dunmore
Unpaid Bills Detail
As of June 11, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Bassler Equipment Co.					
Bill	05/11/2021	216567	05/21/2021	21	541.04
Total Bassler Equipment Co.					541.04
Battaglia's, Freddy Sporting Goods					
Bill	05/18/2021	30245	06/12/2021		563.75
Total Battaglia's, Freddy Sporting Goods					563.75
Brian's Auto Body & General Repair					
Bill	06/04/2021	1218	06/29/2021		257.26
Total Brian's Auto Body & General Repair					257.26
Bucktown Truck Sales & Service					
Bill	05/31/2021	10 inv...	06/10/2021	1	4,721.52
Total Bucktown Truck Sales & Service					4,721.52
Cintas Fire Protection					
Bill	05/17/2021	2 Bills	05/27/2021	15	182.63
Total Cintas Fire Protection					182.63
CLIA Laboratory Program					
Bill	05/18/2021	39d21...	06/17/2021		180.00
Total CLIA Laboratory Program					180.00
Commonwealth Energy Group, LLC					
Bill	05/20/2021	4480	05/30/2021	12	350.00
Total Commonwealth Energy Group, LLC					350.00
Dailey Resources, Ltd.					
Bill	05/20/2021	15670...	05/30/2021	12	20.50
Total Dailey Resources, Ltd.					20.50
Datom Products, Inc.					
Bill	05/25/2021	13364	06/04/2021	7	525.00
Total Datom Products, Inc.					525.00
DeLage Landen Financial Services					
Bill	05/22/2021	72573...	06/16/2021		1,493.68
Total DeLage Landen Financial Services					1,493.68
Dempsey's Fashionable Laundry					
Bill	05/25/2021	Z0136...	06/04/2021	7	40.00
Total Dempsey's Fashionable Laundry					40.00
Dempsey Uniform & Linen Supply					
Bill	05/31/2021	053121	06/10/2021	1	678.63
Total Dempsey Uniform & Linen Supply					678.63
DG Nicholas Co					
Bill	04/30/2021	16668...	05/10/2021	32	260.38
Total DG Nicholas Co					260.38
Emergency Services Marketing Corp					
Bill	05/31/2021	Annua...	06/10/2021	1	800.00
Total Emergency Services Marketing Corp					800.00
Farnham & Associates, Inc.					
Bill	06/01/2021	FA690...	06/11/2021		3,440.00
Total Farnham & Associates, Inc.					3,440.00
Fastenal					
Bill	05/30/2021	25035...	06/09/2021	2	184.95

Borough of Dunmore
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 As of June 11, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Total Fastenal					184.95
Fire & Rescue Products					
Bill	05/30/2021	3846F...	06/09/2021	2	1,513.50
Total Fire & Rescue Products					1,513.50
Glick Fire Equipment Company					
Bill	05/07/2021	053121	05/17/2021	25	312.01
Total Glick Fire Equipment Company					312.01
Grainger					
Bill	05/03/2021	98880...	06/02/2021	9	29.46
Total Grainger					29.46
Greco Cleaning Svcs/Greco, Tony					
Bill	05/31/2021	May 2...	06/10/2021	1	300.00
Total Greco Cleaning Svcs/Greco, Tony					300.00
Industrial Electronics, Inc.					
Bill	05/31/2021	124528	06/10/2021	1	492.00
Total Industrial Electronics, Inc.					492.00
Iron Nebula					
Bill	05/24/2021	1368-...	06/03/2021	8	2,090.00
Total Iron Nebula					2,090.00
Jaworski Sign Company					
Bill	05/07/2021	11998	06/01/2021	10	480.00
Total Jaworski Sign Company					480.00
Lacka. County Wireless					
Bill	06/01/2021	12121	06/11/2021		30.00
Total Lacka. County Wireless					30.00
Lackawanna Printing Co.					
Bill	05/03/2021	050321	05/13/2021	29	168.00
Total Lackawanna Printing Co.					168.00
Lackawanna Recycling Center, Inc.					
Bill	05/31/2021	OE02...	06/10/2021	1	2,056.40
Total Lackawanna Recycling Center, Inc.					2,056.40
Maus' Automotive Center					
Bill	04/14/2021	25783	04/24/2021	48	239.04
Total Maus' Automotive Center					239.04
McCarthy Tire					
Bill	05/25/2021	632-7...	06/04/2021	7	3,524.64
Total McCarthy Tire					3,524.64
McCool, Maria/Court Reporter					
Bill	05/25/2021	5-10 4...	06/04/2021	7	406.00
Total McCool, Maria/Court Reporter					406.00
Medicus Urgent Care					
Bill	05/01/2021	11572...	05/11/2021	31	188.00
Total Medicus Urgent Care					188.00
Mercer Sales & Service					
Bill	05/03/2021	36144	05/13/2021	29	210.00
Total Mercer Sales & Service					210.00
Mistras Group, Inc					

Borough of Dunmore
Unpaid Bills Detail
As of June 11, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Bill	05/25/2021	CD11...	06/04/2021	7	900.00
Total Mistras Group, Inc					900.00
Molly Clark, Esq.					
Bill	05/31/2021	4-5/21	06/10/2021	1	1,000.00
Total Molly Clark, Esq.					1,000.00
NEIC/Northeast Inspection Consultants					
Bill	05/31/2021	053121	06/10/2021	1	11,504.68
Total NEIC/Northeast Inspection Consultants					11,504.68
Nunzi's Advertising Specialties, Inc.					
Bill	05/01/2021	16506	05/11/2021	31	154.09
Total Nunzi's Advertising Specialties, Inc.					154.09
O'Connor, Stephen A./Plumbing					
Bill	05/31/2021	060921	06/10/2021	1	330.00
Total O'Connor, Stephen A./Plumbing					330.00
Old Dominion Brush					
Bill	05/31/2021	75093...	06/10/2021	1	864.30
Total Old Dominion Brush					864.30
PA One Call System, Inc.					
Bill	05/31/2021	907160	06/10/2021	1	82.84
Total PA One Call System, Inc.					82.84
PA State Association of Boroughs					
Bill	05/10/2021	28282	05/20/2021	22	181.94
Total PA State Association of Boroughs					181.94
Pennsylvania Paper & Supply Co.					
Bill	05/20/2021	50563...	05/30/2021	12	419.26
Total Pennsylvania Paper & Supply Co.					419.26
Pitney Bowes, SECAP-Postage Mach.					
Bill	05/16/2021	33135...	05/26/2021	16	429.00
Total Pitney Bowes, SECAP-Postage Mach.					429.00
Positive Results Marketing, Inc.					
Bill	05/31/2021	30545...	06/10/2021	1	1,471.28
Total Positive Results Marketing, Inc.					1,471.28
Quill					
Bill	05/05/2021	5570-...	05/15/2021	27	377.38
Total Quill					377.38
Reeves Rent-A-John, Inc.					
Bill	05/06/2021	15585	05/16/2021	26	395.00
Total Reeves Rent-A-John, Inc.					395.00
Reuther & Bowen PC/Engineer					
Bill	05/31/2021	4 Invoi...	06/30/2021		7,651.25
Total Reuther & Bowen PC/Engineer					7,651.25
Safety Services & Consulting, LLC					
Bill	06/01/2021	21220...	06/11/2021		151.00
Total Safety Services & Consulting, LLC					151.00
Scranton Times					
Bill	05/21/2021	1002-...	05/31/2021	11	570.55

Borough of Dunmore
Unpaid Bills Detail
As of June 11, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Total Scranton Times					570.55
Service Tire Truck Centers					
Bill	05/01/2021	96003...	05/31/2021	11	1,722.00
Total Service Tire Truck Centers					1,722.00
Summa's Hardware, Inc.					
Bill	05/31/2021	5/21	06/10/2021	1	305.00
Total Summa's Hardware, Inc.					305.00
Throop Landscape Supply LLC					
Bill	05/31/2021	794	06/30/2021		768.00
Total Throop Landscape Supply LLC					768.00
Topp Copy Products/Repairs					
Bill	05/06/2021	28909...	06/05/2021	6	396.61
Total Topp Copy Products/Repairs					396.61
Ufberg & Associates, LLP					
Bill	06/01/2021	34065	06/26/2021		5,067.81
Total Ufberg & Associates, LLP					5,067.81
Walker, R.J.					
Bill	05/25/2021	571-3...	06/04/2021	7	479.06
Total Walker, R.J.					479.06
Wilkes-Barre Materials, LLC					
Bill	05/10/2021	16731	05/20/2021	22	2,724.21
Total Wilkes-Barre Materials, LLC					2,724.21
Witmer Assoc./Fire Store					
Bill	05/31/2021	21269...	06/10/2021	1	874.00
Total Witmer Assoc./Fire Store					874.00
TOTAL					65,097.65

Borough of Dunmore
Profit & Loss Budget vs. Actual
January through May 2021

Ordinary Income/Expense	<u>Jan - May 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
REAL ESTATE	3,326,593.27	3,224,883.00	101,710.27
LOCAL ENABLING TAXES	1,212,349.83	1,186,716.00	25,633.83
PENALTIES AND INT ON DEL TAXES	0.00	0.00	0.00
LICENSES AND PERMITS	14,408.50	100.00	14,308.50
BUSINESS LICENSES AND PERMITS	159,316.62	148,331.00	10,985.62
NON-BUSINESS LIC & PERMITS	16,824.50	54,435.00	-37,610.50
FINES	6,156.16	5,000.00	1,156.16
INTEREST EARNINGS	6,389.15	16,666.69	-10,277.54
STATE CAPITAL & OPERAT GRANTS	7,173.91	10,000.00	-2,826.09
STATE SHARED REVENUE & ENTITLE	409,130.06	450,000.00	-40,869.94
TAX COLLECTION FEE	14,480.00	10,416.69	4,063.31
LOCAL GOVT PAY IN LIEU OF TAX	6,310.20	0.00	6,310.20
SPECIAL FIRE SERVICES	0.00	312.50	-312.50
SPECIAL POLICE SERVICES	1,705.00	2,750.00	-1,045.00
BUILDING INSPECTION FEES	42,101.09	130,090.07	-87,988.98
PROTECTIVE INSPECTION FEES	38,649.20	10,625.00	28,024.20
HIGHWAYS AND STREETS	1,569.60	19,438.31	-17,868.71
MISCELLANEOUS REVENUE	656,243.15	525,458.31	130,784.84
SPECIAL ASSESSMENTS	1,254,333.71	1,375,041.69	-120,707.98
TAX ANTICIPATION NOTE	0.00	150,000.00	-150,000.00
COMMUNITY CENTER REVENUE	56,500.00	58,479.19	-1,979.19
SCHAUTZ STADIUM REVENUE	24,134.00	24,375.00	-241.00
Total Income	7,254,367.95	7,403,118.45	-148,750.50

Borough of Dunmore
Profit & Loss Budget vs. Actual
January through May 2021

Expense	Jan - May 21	Budget	\$ Over Budget
GENERAL GOVT	89,394.97	80,436.79	8,958.18
EXECUTIVE (MAYOR/MANAGER)	60,817.35	60,817.25	0.10
FINANCIAL ADMINISTRATION	9,820.00	6,365.35	3,454.65
TAX COLLECTION	69,887.42	70,340.86	-453.44
LAW	44,836.66	93,750.00	-48,913.34
POLICE STATION EXPENSES	1,388.44	2,833.31	-1,444.87
PERSONNEL ADM (EMP BENEFITS)	1,145,926.48	1,211,958.61	-66,032.13
ENGINEER	45,988.46	12,500.00	33,488.46
BUILDINGS AND PLANT	35,474.95	28,500.00	6,974.95
POLICE	938,967.48	874,572.54	64,394.94
FIRE	626,456.74	657,319.48	-30,862.74
CODE ENFORCEMENT OFFICER	43,765.56	47,744.29	-3,978.73
PLANNING AND ZONING	40,031.73	42,750.00	-2,718.27
HEALTH	5,815.15	5,416.69	398.46
SOLID WASTE (COLL & DISP)	472,728.07	486,891.13	-14,163.06
HIGHWAYS GENERAL PURCHASES	5,640.00	1,875.00	3,765.00
HIGHWAY MAINT-SNOW & ICE	203,168.95	102,488.82	100,680.13
HIGHWAY MAINTENANCE (SIGNALS)	9,250.59	9,166.69	83.90
HIGHWAY MAINT - STREET LIGHTING	36,269.57	94,750.00	-58,480.43
HIGHWAY CONSTRUCTION & REBUILD	20,953.08	21,218.76	-265.68
STORMWATER MGMT/FLOOD CONTROL	500.00	0.00	500.00
PARTICIPANT RECREATION	22,426.80	23,529.52	-1,102.72
COMMUNITY CENTER	35,023.76	24,958.38	10,065.38
SCHAUTZ STADIUM	9,265.16	7,257.10	2,008.06
DEBT PRINCIPAL	3,248,116.08	608,601.25	2,639,514.83
DEBT INTEREST	236,392.45	188,312.13	48,080.32
MISCELLANEOUS EXPENSE	106,745.49	101,458.38	5,287.11
RETIREMENT & PENSION CONTRIB.	238,059.70	189,858.75	48,200.95
UNEMPLOYMENT COMPENSATION	13,594.34	15,414.70	-1,820.36
INSURANCE PREMIUMS	229,209.00	175,000.00	54,209.00
Total Expense	8,045,914.43	5,246,085.78	2,799,828.65
Net Ordinary Income	-791,546.48	2,157,032.67	-2,948,579.15
Net Income	-791,546.48	2,157,032.67	-2,948,579.15
People's Pension Loan Payoff (net)	2,543,380.00	0.00	2,543,380.00
	1,751,833.52	2,157,032.67	-405,199.15