

BOROUGH OF DUNMORE



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Borough Council Agenda

Dunmore Community Center, Monday, March 8, 2021

1. Pledge of Allegiance.
2. Roll call.
3. Public comment on agenda items.
4. Motion to approve the minutes.
5. Motion to approve and pay open bills.
6. A motion authorizing the enactment by the Council of the Borough of Dunmore of an Ordinance authorizing the issuance of one or more series of taxable and/or tax-exempt general obligation bonds of the Borough for the purpose of funding a project which consists of financing, refinancing and/or reimbursing any or all of the following of: (1) refunding the Borough's outstanding General Obligation Note, Series of 2012; (2) refunding the Borough's outstanding General Obligation Note, Series of 2015; (3) refunding the Borough's first outstanding General Obligation Note, Series A of 2016; (4) refunding the Borough's second outstanding General Obligation Note, Series A of 2016; (5) refunding the Borough's outstanding General Obligation Note, Series B of 2016; (6) refunding the Borough's outstanding General Obligation Note, Series of 2017; (7) refunding the Borough's outstanding General Obligation Note, Series of 2018; and (8) paying the costs and expenses of issuance of the Bonds, all as more fully described in the complete text of the Ordinance.
7. Treasurer/Financial Report.
8. Public comment.
9. Public officials.
10. Adjourn.

Borough of Dunmore
Profit & Loss Budget vs. Actual
 January through February 2021

Ordinary Income/Expense	Jan - Feb 21	Budget	\$ Over Budget	% of Budget
Income				
REAL ESTATE	786,774.51	788,786.00	-2,011.49	99.7%
LOCAL ENABLING TAXES	582,177.48	591,891.00	-9,713.52	98.4%
PENALTIES AND INT ON DEL TAXES	0.00	0.00	0.00	0.0%
LICENSES AND PERMITS	154.00	0.00	154.00	100.0%
BUSINESS LICENSES AND PERMITS	68,354.46	75,623.50	-7,269.04	90.4%
NON-BUSINESS LICCS & PERMITS	11,824.50	12,225.00	-400.50	96.7%
FINES	1,124.88	2,000.00	-875.12	56.2%
INTEREST EARNINGS	3,673.15	6,666.68	-2,993.53	55.1%
STATE CAPITAL & OPERAT GRANTS	7,173.91	0.00	7,173.91	100.0%
STATE SHARED REVENUE & ENTITLE	0.00	0.00	0.00	0.0%
TAX COLLECTION FEE	1,280.00	4,166.68	-2,886.68	30.7%
LOCAL GOVT PAY IN LIEU OF TAX	6,310.20	0.00	6,310.20	100.0%
SPECIAL FIRE SERVICES	0.00	125.00	-125.00	0.0%
SPECIAL POLICE SERVICES	445.00	1,100.00	-655.00	40.5%
BUILDING INSPECTION FEES	15,244.76	30,925.10	-15,680.34	49.3%
PROTECTIVE INSPECTION FEES	8,505.46	4,250.00	4,255.46	200.1%
HIGHWAYS AND STREETS	510.00	10,770.82	-10,260.82	4.7%
MISCELLANEOUS REVENUE	142,941.02	128,883.32	14,057.70	110.9%
SPECIAL ASSESSMENTS	610,322.17	687,516.68	-77,194.51	88.8%
TAX ANTICIPATION NOTE	0.00	150,000.00	-150,000.00	0.0%
COMMUNITY CENTER REVENUE	27,600.00	28,016.70	-416.70	98.5%
SCHAUTZ STADUIM REVENUE	0.00	0.00	0.00	0.0%
Total Income	2,274,415.50	2,522,946.48	-248,530.98	90.1%

Borough of Dunmore
Profit & Loss Budget vs. Actual
 January through February 2021

Expense	Jan - Feb 21	Budget	\$ Over Budget	% of Budget
GENERAL GOVT	29,418.92	29,151.14	267.78	100.9%
EXECUTIVE (MAYOR/MANAGER)	22,115.40	22,115.30	0.10	100.0%
FINANCIAL ADMINISTRATION	2,805.25	1,769.18	1,036.07	158.6%
TAX COLLECTION	28,534.30	27,686.29	848.01	103.1%
LAW	31,064.85	37,500.00	-6,435.15	82.8%
POLICE STATION EXPENSES	490.26	1,133.30	-643.04	43.3%
PERSONNEL ADM (EMP BENEFITS)	461,447.51	480,168.08	-18,720.57	96.1%
ENGINEER	16,175.96	5,000.00	11,175.96	323.5%
BUILDINGS AND PLANT	9,568.00	12,800.00	-3,232.00	74.8%
POLICE	351,881.34	295,621.10	56,260.24	119.0%
FIRE	233,327.50	241,008.56	-7,681.06	96.8%
CODE ENFORCEMENT OFFICER	11,548.18	17,361.56	-5,813.38	66.5%
PLANNING AND ZONING	9,362.49	9,100.00	262.49	102.9%
HEALTH	2,325.61	2,166.70	158.91	107.3%
SOLID WASTE (COLL & DISP)	178,809.26	178,549.78	259.48	100.1%
HIGHWAYS GENERAL PURCHASES	0.00	750.00	-750.00	0.0%
HIGHWAY MAINT-SNOW & ICE	89,494.70	56,366.15	33,128.55	158.8%
HIGHWAY MAINTENANCE (SIGNALS)	2,097.76	3,666.70	-1,568.94	57.2%
HIGHWAY MAINT - STREET LIGHTING	23,616.61	39,500.00	-15,883.39	59.8%
HIGHWAY CONSTRUCTION & REBUILD	1,351.02	4,416.60	-3,065.58	30.6%
STORMWATER MGMT/FLOOD CONTROL	500.00	0.00	500.00	100.0%
PARTICIPANT RECREATION	8,155.20	8,565.52	-410.32	95.2%
COMMUNITY CENTER	6,041.71	11,050.06	-5,008.35	54.7%
SCHAUTZ STADIUM	1,063.78	1,000.00	63.78	106.4%
DEBT PRINCIPAL	166,307.98	282,440.50	-116,132.52	58.9%
DEBT INTEREST	55,444.12	78,324.90	-22,880.78	70.8%
MISCELLANEOUS EXPENSE	50,102.68	45,583.40	4,519.28	109.9%
RETIREMENT & PENSION CONTRIB.	79,249.92	75,943.50	3,306.42	104.4%
UNEMPLOYMENT COMPENSATION	10,772.31	11,732.50	-960.19	91.8%
INSURANCE PREMIUMS	114,854.50	87,500.00	27,354.50	131.3%
Total Expense	1,997,927.12	2,067,970.82	-70,043.70	96.6%
Net Ordinary Income	276,488.38	454,975.66	-178,487.28	60.8%
Net Income	276,488.38	454,975.66	-178,487.28	60.8%

Borough of Dunmore
Profit & Loss
 January through February 2021

	<u>Jan - Feb 21</u>	<u>Jan - Feb 20</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
REAL ESTATE	786,774.51	620,530.98	166,243.53
LOCAL ENABLING TAXES	582,177.48	570,785.22	11,392.26
LICENSES AND PERMITS	154.00	0.00	154.00
BUSINESS LICENSES AND PERMITS	68,354.46	64,579.35	3,775.11
NON-BUSINESS LICs & PERMITS	11,824.50	9,000.00	2,824.50
FINES	1,124.88	1,302.96	-178.08
INTEREST EARNINGS	3,673.15	16,151.88	-12,478.73
STATE CAPITAL & OPERAT GRANTS	7,173.91	0.00	7,173.91
TAX COLLECTION FEE	1,280.00	885.00	395.00
LOCAL GOVT PAY IN LIEU OF TAX	6,310.20	0.00	6,310.20
SPECIAL FIRE SERVICES	0.00	15.00	-15.00
SPECIAL POLICE SERVICES	445.00	485.00	-40.00
BUILDING INSPECTION FEES	15,244.76	22,934.85	-7,690.09
PROTECTIVE INSPECTION FEES	8,505.46	3,443.64	5,061.82
HIGHWAYS AND STREETS	510.00	3,736.75	-3,226.75
MISCELLANEOUS REVENUE	142,941.02	197,108.02	-54,167.00
SPECIAL ASSESSMENTS	610,322.17	743,961.71	-133,639.54
TAX ANTICIPATION NOTE	0.00	575,000.00	-575,000.00
COMMUNITY CENTER REVENUE	27,600.00	9,442.00	18,158.00
SCHAUTZ STADIUM REVENUE	0.00	400.00	-400.00
Total Income	<u>2,274,415.50</u>	<u>2,839,762.36</u>	<u>-565,346.86</u>

Borough of Dunmore
Profit & Loss
 January through February 2021

	<u>Jan - Feb 21</u>	<u>Jan - Feb 20</u>	<u>\$ Change</u>
Expense			
GENERAL GOVT	29,418.92	25,770.43	3,648.49
EXECUTIVE (MAYOR/MANAGER)	22,115.40	20,127.11	1,988.29
FINANCIAL ADMINISTRATION	2,805.25	1,663.90	1,141.35
TAX COLLECTION	28,534.30	28,531.33	2.97
LAW	31,064.85	28,049.34	3,015.51
POLICE STATION EXPENSES	490.26	733.94	-243.68
PERSONNEL ADM (EMP BENEFITS)	461,447.51	706,941.36	-245,493.85
ENGINEER	16,175.96	1,445.00	14,730.96
BUILDINGS AND PLANT	9,568.00	71,434.63	-61,866.63
POLICE	351,881.34	316,312.39	35,568.95
FIRE	233,327.50	215,299.58	18,027.92
CODE ENFORCEMENT OFFICER	11,548.18	17,160.70	-5,612.52
PLANNING AND ZONING	9,362.49	11,031.62	-1,669.13
HEALTH	2,325.61	2,189.12	136.49
SOLID WASTE (COLL & DISP)	178,809.26	159,575.74	19,233.52
HIGHWAYS GENERAL PURCHASES	0.00	1,028.89	-1,028.89
HIGHWAY MAINT-SNOW & ICE	89,494.70	101,290.32	-11,795.62
HIGHWAY MAINTENANCE (SIGNALS)	2,097.76	1,086.66	1,011.10
HIGHWAY MAINT - STREET LIGHTING	23,616.61	58,496.87	-34,880.26
HIGHWAY CONSTRUCTION & REBUILD	1,351.02	1,480.74	-129.72
STORMWATER MGMT/FLOOD CONTROL	500.00	0.00	500.00
PARTICIPANT RECREATION	8,155.20	19,220.20	-11,065.00
COMMUNITY CENTER	6,041.71	18,496.51	-12,454.80
SCHAUTZ STADIUM	1,063.78	0.00	1,063.78
DEBT PRINCIPAL	166,307.98	257,899.28	-91,591.30
DEBT INTEREST	55,444.12	69,192.93	-13,748.81
MISCELLANEOUS EXPENSE	50,102.68	80,653.32	-30,550.64
RETIREMENT & PENSION CONTRIB.	79,249.92	483,871.32	-404,621.40
UNEMPLOYMENT COMPENSATION	10,772.31	10,744.33	27.98
INSURANCE PREMIUMS	114,854.50	87,697.50	27,157.00
Total Expense	<u>1,997,927.12</u>	<u>2,797,425.06</u>	<u>-799,497.94</u>
Net Ordinary Income	<u>276,488.38</u>	<u>42,337.30</u>	<u>234,151.08</u>
Net Income	<u>276,488.38</u>	<u>42,337.30</u>	<u>234,151.08</u>

Borough of Dunmore
Unpaid Bills Detail
As of March 5, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Advance Auto Parts					
Bill	02/28/2021	0010-...	03/10/2021		244.71
Total Advance Auto Parts					244.71
American Rock Salt Co.,LLC***					
Bill	02/28/2021	10 Inv...	03/10/2021		56,560.24
Total American Rock Salt Co.,LLC***					56,560.24
Atlantic Tactical					
Bill	02/19/2021	SI-807...	03/01/2021	4	518.16
Total Atlantic Tactical					518.16
Axon Enterprise Inc.					
Bill	02/01/2021	SI-170...	02/26/2021	7	375.00
Total Axon Enterprise Inc.					375.00
Bassler Equipment Co.					
Bill	02/17/2021	214525	02/27/2021	6	115.00
Total Bassler Equipment Co.					115.00
Brian's Auto Body & General Repair					
Bill	02/16/2021	902-906	03/13/2021		275.00
Total Brian's Auto Body & General Repair					275.00
Bucktown Truck Sales & Service					
Bill	02/05/2021	6 Invoi...	02/15/2021	18	5,030.96
Total Bucktown Truck Sales & Service					5,030.96
Center City Print					
Bill	02/10/2021	29527	02/20/2021	13	35.00
Total Center City Print					35.00
Cooper Electric					
Bill	02/22/2021	S0434...	03/04/2021	1	68.60
Total Cooper Electric					68.60
Dailey Resources, Ltd.					
Bill	02/22/2021	15363...	03/04/2021	1	96.00
Total Dailey Resources, Ltd.					96.00
DeLage Landen Financial Services					
Bill	02/20/2021	71485...	03/17/2021		1,554.86
Total DeLage Landen Financial Services					1,554.86
Dempsey Uniform & Linen Supply					
Bill	02/28/2021	022821	03/10/2021		645.23
Total Dempsey Uniform & Linen Supply					645.23
DG Nicholas Co					
Bill	02/05/2021	15954...	02/15/2021	18	292.95
Total DG Nicholas Co					292.95
Eastern Fire Equipment Services					
Bill	03/01/2021	3277660	03/11/2021		25.32
Total Eastern Fire Equipment Services					25.32
Glick Fire Equipment Company					
Bill	02/26/2021	S0343...	03/08/2021		4,386.27
Total Glick Fire Equipment Company					4,386.27

Borough of Dunmore
Unpaid Bills Detail
As of March 5, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Glock, Inc.					
Bill	02/16/2021	SI062...	02/26/2021	7	645.00
Total Glock, Inc.					645.00
Grainger					
Bill	02/10/2021	98021...	03/12/2021		18.80
Total Grainger					18.80
Greco Cleaning Svcs/Greco, Tony					
Bill	02/28/2021	Feb21	03/10/2021		300.00
Total Greco Cleaning Svcs/Greco, Tony					300.00
Industrial Electronics, Inc.					
Bill	02/28/2021	123325	03/10/2021		492.00
Total Industrial Electronics, Inc.					492.00
Iron Nebula					
Bill	02/18/2021	1323-...	02/28/2021	5	1,330.00
Total Iron Nebula					1,330.00
Jaworski Sign Company					
Bill	02/15/2021	11761	03/12/2021		480.00
Total Jaworski Sign Company					480.00
John Bonham Road Equip & Supplies, Inc.					
Bill	02/10/2021	142217	02/20/2021	13	1,569.70
Total John Bonham Road Equip & Supplies, Inc.					1,569.70
Johnson Controls					
Bill	02/11/2021	87505...	02/21/2021	12	635.00
Total Johnson Controls					635.00
Kost Tire & Auto Service					
Bill	02/01/2021	38-GS...	02/11/2021	22	641.07
Total Kost Tire & Auto Service					641.07
Lackawanna Printing Co.					
Bill	01/19/2021	20842	01/29/2021	35	110.00
Total Lackawanna Printing Co.					110.00
Lackawanna Recycling Center, Inc.					
Bill	01/31/2021	OE02...	02/10/2021	23	1,210.40
Total Lackawanna Recycling Center, Inc.					1,210.40
Lowe's					
Bill	02/05/2021	913163	02/15/2021	18	124.46
Total Lowe's					124.46
McCarthy Tire					
Bill	02/05/2021	11817...	02/15/2021	18	1,413.77
Total McCarthy Tire					1,413.77
McCool, Maria/Court Reporter					
Bill	02/12/2021	2/8-1/19	02/22/2021	11	282.00
Total McCool, Maria/Court Reporter					282.00
Medicus Urgent Care					
Bill	02/03/2021	2/3-2/11	02/13/2021	20	109.00
Total Medicus Urgent Care					109.00

Borough of Dunmore
Unpaid Bills Detail
As of March 5, 2021

Type	Date	Num	Due Date	Aging	Open Balance
NEIC/Northeast Inspection Consultants					
Bill	02/25/2021	2021-67	03/07/2021		3,158.75
Total NEIC/Northeast Inspection Consultants					3,158.75
Northeast Signal & Electric Co., Inc.					
Bill	02/22/2021	13676	03/24/2021		202.50
Total Northeast Signal & Electric Co., Inc.					202.50
O'Malley,Harris,Durkin & Perry					
Bill	02/11/2021	032-3...	02/21/2021	12	230.50
Total O'Malley,Harris,Durkin & Perry					230.50
Pennsylvania Paper & Supply Co.					
Bill	02/05/2021	14470...	02/15/2021	18	605.32
Total Pennsylvania Paper & Supply Co.					605.32
Pitney Bowes,SECAP-Postage Mach.					
Bill	02/17/2021	33130...	02/27/2021	6	429.00
Total Pitney Bowes,SECAP-Postage Mach.					429.00
Positive Results Marketing, Inc.					
Bill	03/01/2021	30545...	03/11/2021		1,464.92
Total Positive Results Marketing, Inc.					1,464.92
Quill					
Bill	02/17/2021	9281-...	02/27/2021	6	458.99
Total Quill					458.99
Reuther & Bowen PC/Engineer					
Bill	03/02/2021	13102...	04/01/2021		10,342.50
Total Reuther & Bowen PC/Engineer					10,342.50
Rinker, Ben Electrical Contractor					
Bill	02/08/2021	19838	02/18/2021	15	250.00
Total Rinker, Ben Electrical Contractor					250.00
Scranton Times					
Bill	02/18/2021	82517...	02/28/2021	5	364.90
Total Scranton Times					364.90
Sirchie Finger Print Laboratories, Inc.					
Bill	02/02/2021	9187-...	02/12/2021	21	1,346.70
Total Sirchie Finger Print Laboratories, Inc.					1,346.70
Starr Uniform					
Bill	02/01/2021	140348	02/11/2021	22	50.00
Total Starr Uniform					50.00
Summa's Hardware, Inc.					
Bill	02/17/2021	Feb21	02/27/2021	6	71.42
Total Summa's Hardware, Inc.					71.42
Topp Copy Products/Repairs					
Bill	02/08/2021	6968-...	03/10/2021		466.11
Total Topp Copy Products/Repairs					466.11
TransUnion Risk and Alternative					
Bill	02/28/2021	Feb21	03/10/2021		100.00
Total TransUnion Risk and Alternative					100.00

Borough of Dunmore
Unpaid Bills Detail
 As of March 5, 2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Ufberg & Associates, LLP					
Bill	03/01/2021	33862...	03/26/2021		5,753.15
Total Ufberg & Associates, LLP					5,753.15
United States Postal Service (Mail Machin					
Check	06/18/2019	ACH			-200.00
Check	06/24/2019	ACH			-200.00
Check	07/12/2019	ACH			-200.00
Check	07/11/2019	ACH			-200.00
Check	08/20/2019	ACH			-200.00
Check	09/10/2019	ACH			-200.00
Check	10/17/2019	ACH			-200.00
Check	11/14/2019	ACH			-199.05
Check	11/22/2019	ACH			-200.00
Check	12/10/2019	ACH			-200.00
Check	01/08/2020	ACH			-200.00
Check	12/03/2019	ACH			-50.00
Check	01/21/2020	ACH			-200.00
Check	02/21/2020	ACH			-200.00
Total United States Postal Service (Mail Machin					-2,649.05
TOTAL					102,230.21