

March 13, 2023

1. Pledge of Allegiance
2. Roll Call
3. Public comment on agenda items
4. Motion to approve the minutes
5. Motion to approve and pay open bills
6. Pennsylvania Economy League (PEL) report presentation
7. Motion to approve Resolution 2023-1 LSA grant for VFW roof and kitchen project
8. Motion to approve Resolution 2023-2 Address changes for Harmony Court
9. Motion to approve CO-OP Agreement with Lackawanna County for FY 2022 CDBG Program Administration
10. Motion to approve Marywood University 2300 Adams Ave, Institutional Land Development
11. Motion to approve ordinance 2023-1 adopting the 2018 International Property Maintenance Code
12. Personnel Matter-Appoint Rob Haines as a part time Police Officer
13. Personnel Matter-Re-Appoint Terry McDonnell to the Zoning Commission for a 5-year term
14. Personnel Matter-Appoint Jordan Clark and Donna Tomasetti to the Planning Commission for 4-year terms
15. Personnel Matter-Appoint as a Part time Zoning/Planning Coordinator
16. Treasurer Financial Report
 - a. Mark Burton
17. Municipal Administration
 - a. Christopher Kearney, Community Center Director
 - b. Michael Judge, DPW Director
 - c. Sal Marchese, Police Chief
 - d. Christopher DeNaples, Fire Chief

18. Public Comment

19. Public Officials

20. Adjourn

Borough of Dunmore
Unpaid Bills Detail
As of March 9, 2023

Type	Date	Num	Due Date	Aging	Open Balance
1556 Maus's Garage, LLC					
Bill	01/17/2023	26844...	01/27/2023	41	1,159.55
Total 1556 Maus's Garage, LLC					1,159.55
American Arbitration Assoc.					
Bill	02/26/2023	01-22-...	03/08/2023	1	300.00
Total American Arbitration Assoc.					300.00
American Rock Salt Co.,LLC***					
Bill	03/02/2023	738920	03/12/2023		8,608.07
Total American Rock Salt Co.,LLC***					8,608.07
Appel Technology Solutions, LLC					
Bill	10/24/2022	1787	11/03/2022	126	2,924.00
Total Appel Technology Solutions, LLC					2,924.00
Auto Parts of Scranton					
Bill	02/22/2023	222066	03/04/2023	5	125.52
Total Auto Parts of Scranton					125.52
Barry Isett & Associates, Inc.					
Bill	01/31/2023	WV-1...	02/10/2023	27	4,905.00
Total Barry Isett & Associates, Inc.					4,905.00
Bassler Equipment Co.					
Bill	02/13/2023	22024...	02/23/2023	14	662.56
Total Bassler Equipment Co.					662.56
Brownells, Inc.					
Bill	03/02/2023	20234...	03/12/2023		107.50
Total Brownells, Inc.					107.50
Bucktown Truck Sales & Service					
Bill	02/28/2023	11Inv ...	03/10/2023		12,295.35
Total Bucktown Truck Sales & Service					12,295.35
Central Square Technologies					
Bill	02/27/2023	376333	03/09/2023		5,905.04
Total Central Square Technologies					5,905.04
Cintas First Aid & Safety					
Bill	02/22/2023	3602-...	03/04/2023	5	484.82
Total Cintas First Aid & Safety					484.82
Cleverfish					
Bill	01/30/2023	51296	02/09/2023	28	52.50
Total Cleverfish					52.50
Commonwealth Energy Group, LLC					
Bill	02/06/2023	4689-...	02/16/2023	21	821.54
Total Commonwealth Energy Group, LLC					821.54
Crystal Clear Spring Water Co.					
Bill	03/01/2023	403.75	03/11/2023		403.75
Total Crystal Clear Spring Water Co.					403.75
Dailey Resources, Ltd.					
Bill	02/17/2023	183111	02/27/2023	10	8.00
Total Dailey Resources, Ltd.					8.00
DeLage Landen Financial Services					
Bill	02/25/2023	79412...	03/22/2023		1,581.88
Total DeLage Landen Financial Services					1,581.88
Dunmore Lumber Co.					

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Bill	03/01/2023	117-1...	03/11/2023		295.50
Total Dunmore Lumber Co.					295.50
Eastern Time, Inc.					
Bill	02/16/2023	44779...	03/18/2023		2,360.00
Total Eastern Time, Inc.					2,360.00
ESO Solutions, Inc.					
Bill	02/21/2023	103799	03/03/2023	6	515.60
Total ESO Solutions, Inc.					515.60
G&S Car Washes					
Bill	02/20/2023	8738	03/02/2023	7	100.00
Total G&S Car Washes					100.00
Glick Fire Equipment Company					
Bill	02/22/2023	S0397...	03/04/2023	5	1,980.33
Total Glick Fire Equipment Company					1,980.33
Greco Cleaning Svcs/Greco, Tony					
Bill	03/02/2023	Febru...	03/12/2023		300.00
Total Greco Cleaning Svcs/Greco, Tony					300.00
Haggerty Hinton & Cosgrove LLC					
Bill	02/27/2023	PC 2/...	03/09/2023		500.00
Total Haggerty Hinton & Cosgrove LLC					500.00
Industrial Electronics, Inc.					
Bill	02/28/2023	131970	03/10/2023		492.00
Total Industrial Electronics, Inc.					492.00
Jaworski Sign Company					
Bill	03/03/2023	13414	03/28/2023		480.00
Total Jaworski Sign Company					480.00
John Bonham Road Equip & Supplies, Inc.					
Bill	02/01/2023	150453	02/11/2023	26	710.12
Total John Bonham Road Equip & Supplies, Inc.					710.12
Kenworth of PA					
Bill	02/28/2023	16176...	03/10/2023		1,136.73
Total Kenworth of PA					1,136.73
Lackawanna County Wireless					
Bill	03/01/2023	12469	03/11/2023		30.00
Total Lackawanna County Wireless					30.00
Lackawanna Recycling Center, Inc.					
Bill	02/28/2023	OE02...	03/10/2023		812.80
Total Lackawanna Recycling Center, Inc.					812.80
Lowe's					
Bill	02/16/2023	874204	02/26/2023	11	67.43
Total Lowe's					67.43
McCarthy Tire					
Bill	02/25/2023	46-25-...	03/07/2023	2	2,484.14
Total McCarthy Tire					2,484.14
McCool, Maria/Court Reporter					
Bill	02/25/2023	11/14 ...	03/07/2023	2	852.00
Total McCool, Maria/Court Reporter					852.00
Molenko Sign Co.					
Bill	02/08/2023	22069	02/18/2023	19	25.00

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Type	Date	Num	Due Date	Aging	Open Balance
Total Molenko Sign Co.					25.00
NEIC/Northeast Inspection Consultants					
Bill	02/28/2023	105-129	03/10/2023		8,560.36
Total NEIC/Northeast Inspection Consultants					8,560.36
Northeastern Pennsylvania Alliance					
Bill	02/06/2023	2023 ...	02/16/2023	21	295.00
Total Northeastern Pennsylvania Alliance					295.00
Old Dominion Brush					
Bill	02/14/2023	8402645	02/24/2023	13	842.45
Total Old Dominion Brush					842.45
PA State Association of Boroughs					
Bill	02/09/2023	32194	02/19/2023	18	51.63
Total PA State Association of Boroughs					51.63
Pennsylvania Paper & Supply Co.					
Bill	02/28/2023	271-7...	03/10/2023		541.67
Total Pennsylvania Paper & Supply Co.					541.67
Pest Practice LLC					
Bill	02/28/2023	5Invoi...	03/10/2023		171.00
Total Pest Practice LLC					171.00
Pitney Bowes,SECAP-Postage Mach.					
Bill	02/13/2023	33170...	02/23/2023	14	429.00
Total Pitney Bowes,SECAP-Postage Mach.					429.00
Positive Results Marketing, Inc.					
Bill	03/01/2023	33328	03/11/2023		776.98
Total Positive Results Marketing, Inc.					776.98
PSAB					
Bill	02/01/2023	596	03/03/2023	6	40.00
Total PSAB					40.00
Quill					
Bill	02/08/2023	1125-...	02/18/2023	19	461.56
Total Quill					461.56
Reuther & Bowen PC/Engineer					
Bill	02/24/2023	18033...	03/26/2023		4,760.00
Total Reuther & Bowen PC/Engineer					4,760.00
Rossi Rooter					
Bill	02/27/2023	42104	03/09/2023		325.00
Total Rossi Rooter					325.00
Scranton Times					
Bill	02/16/2023	82696...	02/26/2023	11	272.68
Total Scranton Times					272.68
Summa's Hardware, Inc.					
Bill	02/01/2023	020123	02/11/2023	26	43.58
Total Summa's Hardware, Inc.					43.58
Topp Copy Products/Repairs					
Bill	02/03/2023	37007...	03/05/2023	4	1,673.29
Total Topp Copy Products/Repairs					1,673.29
Ufberg & Associates, LLP					
Bill	03/01/2023	35982...	03/26/2023		6,001.94
Total Ufberg & Associates, LLP					6,001.94

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Type	Date	Num	Due Date	Aging	Open Balance
ULINE					
Bill	02/02/2023	15951...	03/04/2023	5	299.55
Total ULINE					299.55
Valley Refrigeration & Air Conditioning					
Bill	03/02/2023	13369...	03/12/2023		498.00
Total Valley Refrigeration & Air Conditioning					498.00
Weller's Lock & Key Service					
Bill	02/23/2023	32174...	03/05/2023	4	370.00
Total Weller's Lock & Key Service					370.00
Witmer Assoc./Fire Store					
Bill	02/13/2023	20162...	02/23/2023	14	111.00
Total Witmer Assoc./Fire Store					111.00
YCG					
Bill	03/02/2023	230585	04/01/2023		100.00
Total YCG					100.00
Zelenkofske Axelrod, LLC					
Bill	02/28/2023	ARP-1...	03/10/2023		9,000.00
Total Zelenkofske Axelrod, LLC					9,000.00
TOTAL					89,111.42

Profit & Loss

February 2023

	<u>Feb 23</u>	<u>Jan - Feb 23</u>
Ordinary Income/Expense		
Income		
REAL ESTATE	724,647.06	810,524.20
LOCAL ENABLING TAXES	390,450.46	527,841.97
LICENSES AND PERMITS	5,533.40	6,083.40
BUSINESS LICENSES AND PERMITS	61,816.83	61,816.83
NON-BUSINESS LICs & PERMITS	0.00	200.00
FINES	735.53	1,639.98
INTEREST EARNINGS	5,233.47	11,226.58
TAX COLLECTION FEE	0.00	960.00
SPECIAL FIRE SERVICES	15.00	15.00
SPECIAL POLICE SERVICES	0.00	630.00
BUILDING INSPECTION FEES	11,015.44	14,519.19
PROTECTIVE INSPECTION FEES	600.00	5,358.96
HIGHWAYS AND STREETS	0.00	340.00
MISCELLANEOUS REVENUE	13,942.13	140,533.64
SPECIAL ASSESSMENTS	0.00	770,855.57
PROCEEDS-GENERAL FIXED ASSETS	126.52	312.25
TAX ANTICIPATION NOTE	0.00	200,000.00
COMMUNITY CENTER REVENUE	3,894.00	33,240.00
SCHAUTZ STADIUM REVENUE	1,575.00	1,575.00
Total Income	<u>1,219,584.84</u>	<u>2,587,672.57</u>
Gross Profit	1,219,584.84	2,587,672.57

Profit & Loss

February 2023

	Feb 23	Jan - Feb 23
Expense		
GENERAL GOVT	73,159.38	99,424.77
EXECUTIVE (MAYOR/MANAGER)	9,538.46	24,560.02
FINANCIAL ADMINISTRATION	2,051.50	3,529.50
TAX COLLECTION	10,395.88	14,817.98
LAW	18,271.72	26,466.93
POLICE STATION EXPENSES	546.61	2,085.06
PERSONNEL ADM (EMP BENEFITS)	235,680.13	484,023.33
ENGINEER	1,200.00	7,126.25
BUILDINGS AND PLANT	5,139.56	21,506.67
POLICE	185,699.00	388,580.70
FIRE	132,258.68	261,413.70
CODE ENFORCEMENT OFFICER	7,502.88	23,907.12
PLANNING AND ZONING	1,775.54	6,586.02
HEALTH	1,106.40	2,174.80
SOLID WASTE (COLL & DISP)	98,359.78	204,651.39
HIGHWAY MAINT-SNOW & ICE	17,650.01	45,715.22
HIGHWAY MAINTENANCE (SIGNALS)	1,179.00	1,715.50
HIGHWAY MAINT - STREET LIGHTING	1,728.25	11,931.20
HIGHWAY CONSTRUCTION & REBUILD	111,590.31	125,127.69
STORMWATER MGMT/FLOOD CONTROL	152,531.70	152,531.70
PARTICIPANT RECREATION	10,605.64	20,721.28
COMMUNITY CENTER	12,961.46	25,455.36
SCHAUTZ STADIUM	0.00	9,680.73
DEBT INTEREST	115,511.28	119,706.26
MISCELLANEOUS EXPENSE	14,410.29	56,167.78
LITIGATION/SETTLEMENTS	25,000.00	25,000.00
RETIREMENT & PENSION CONTRIB.	16,520.03	22,289.75
UNEMPLOYMENT COMPENSATION	4,480.26	12,054.92
INSURANCE PREMIUMS	33,728.00	64,089.75
Total Expense	1,300,581.75	2,263,041.38
Net Ordinary Income	-80,996.91	324,631.19
Net Income	-80,996.91	324,631.19