

BOROUGH OF DUNMORE



400 South Blakely Street
Dunmore, PA 18512
570-343-7611 / FAX 570-343-8107

Borough Council Agenda

Dunmore Community Center, Monday, November 8, 2021

1. Pledge of Allegiance.
2. Roll call.
3. Public comment on agenda items.
4. Motion to approve and pay open bills.
5. Motion to move forward with Phase I ESA Brownfields Community Wide Assessment Grant through Lackawanna County. (This Grant provides funding to conduct environmental site assessments on property the county does not own (*Dickson City property*) for the benefit of the landowner. This is the first step in any site development/reuse at no cost to the borough).
6. Treasurer/Financial Report.
7. Public comment.
8. Public officials.
9. Adjourn.

10:53 AM

11/04/21

Borough of Dunmore
Unpaid Bills Detail
 As of November 4, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Air Cleaning Systems, Inc.					
Bill	10/21/2021	17882	10/31/2021	4	550.00
Total Air Cleaning Systems, Inc.					550.00
American Rock Salt Co.,LLC***					
Bill	10/21/2021	680440	10/31/2021	4	8,423.83
Total American Rock Salt Co.,LLC***					8,423.83
Atlantic Tactical					
Bill	10/21/2021	SI-807...	10/31/2021	4	293.98
Total Atlantic Tactical					293.98
Bassler Equipment Co.					
Bill	10/19/2021	220694	10/29/2021	6	85.50
Total Bassler Equipment Co.					85.50
Bonham, John Road Equip.& Supplies					
Bill	10/01/2021	144780	10/11/2021	24	380.00
Total Bonham, John Road Equip.& Supplies					380.00
Bucks County Community College					
Bill	10/15/2021	53018...	10/25/2021	10	1,200.00
Total Bucks County Community College					1,200.00
Bucktown Truck Sales & Service					
Bill	10/11/2021	2211-...	10/21/2021	14	9,915.00
Total Bucktown Truck Sales & Service					9,915.00
CFI Sales & Service, Inc.					
Bill	10/21/2021	5399	10/31/2021	4	272.00
Total CFI Sales & Service, Inc.					272.00
Cintas Fire Protection					
Bill	10/04/2021	4432-...	10/14/2021	21	681.30
Total Cintas Fire Protection					681.30
Commonwealth Energy Group, LLC					
Bill	10/06/2021	4487-...	10/16/2021	19	650.00
Total Commonwealth Energy Group, LLC					650.00
Cooper Electric					
Bill	09/28/2021	S0457...	10/08/2021	27	18.08
Total Cooper Electric					18.08
Crystal Clear Spring Water Co.					
Bill	10/31/2021	10/31/...	11/10/2021		226.00
Total Crystal Clear Spring Water Co.					226.00
Dailey Resources, Ltd.					
Bill	10/12/2021	16114...	10/22/2021	13	20.50
Total Dailey Resources, Ltd.					20.50
DeLage Landen Financial Services					
Bill	10/23/2021	74228...	11/17/2021		1,568.37
Total DeLage Landen Financial Services					1,568.37
Dempsey Uniform & Linen Supply					
Bill	10/31/2021	846.11	11/10/2021		846.11
Total Dempsey Uniform & Linen Supply					846.11
DG Nicholas Co					
Bill	10/08/2021	181696	10/18/2021	17	51.96

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Total DG Nicholas Co					51.96
Duda Actuarial Consulting, Inc.					
Bill	10/26/2021	9173161	11/05/2021		2,000.00
Total Duda Actuarial Consulting, Inc.					2,000.00
Dunmore Materials					
Bill	09/20/2021	964-0...	09/30/2021	35	739.01
Total Dunmore Materials					739.01
Eastern Time, Inc.					
Bill	11/01/2021	37402...	12/01/2021		480.00
Total Eastern Time, Inc.					480.00
Fastenal					
Bill	10/18/2021	254136	10/28/2021	7	13.14
Total Fastenal					13.14
Five Star Equipment, Inc.					
Bill	10/13/2021	99985...	10/23/2021	12	621.42
Total Five Star Equipment, Inc.					621.42
G&S Car Washes					
Bill	10/11/2021	8369	10/21/2021	14	130.00
Total G&S Car Washes					130.00
Glick Fire Equipment Company					
Bill	10/28/2021	S0364...	11/07/2021		156.97
Total Glick Fire Equipment Company					156.97
Greco Cleaning Svcs/Greco, Tony					
Bill	10/27/2021	Octob...	11/06/2021		300.00
Total Greco Cleaning Svcs/Greco, Tony					300.00
Industrial Electronics, Inc.					
Bill	10/19/2021	12632...	10/29/2021	6	607.42
Total Industrial Electronics, Inc.					607.42
Iron Nebula					
Bill	11/01/2021	1403-...	11/11/2021		3,100.00
Total Iron Nebula					3,100.00
Jaworski Sign Company					
Bill	10/22/2021	12398...	11/16/2021		1,400.00
Total Jaworski Sign Company					1,400.00
Johnson Controls					
Bill	09/01/2021	1479-...	09/11/2021	54	859.28
Total Johnson Controls					859.28
Maus' Automotive Center					
Bill	10/14/2021	26104	10/24/2021	11	34.95
Total Maus' Automotive Center					34.95
McCarthy Tire					
Bill	09/30/2021	12241...	10/10/2021	25	1,841.84
Total McCarthy Tire					1,841.84
McCool, Maria/Court Reporter					
Bill	10/28/2021	10/11/...	11/07/2021		190.00
Total McCool, Maria/Court Reporter					190.00
Medicus Urgent Care					

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Type	Date	Num	Due Date	Aging	Open Balance
Bill	10/04/2021	Burke-...	10/14/2021	21	98.00
Total Medicus Urgent Care					98.00
Murphy, Dougherty & Company					
Bill	09/22/2021	2020 ...	10/22/2021	13	19,725.00
Total Murphy, Dougherty & Company					19,725.00
NEIC/Northeast Inspection Consultants					
Bill	10/29/2021	2021-...	11/08/2021		2,418.73
Total NEIC/Northeast Inspection Consultants					2,418.73
O'Malley,Harris,Durkin & Perry					
Bill	10/11/2021	87310...	10/21/2021	14	17.00
Total O'Malley,Harris,Durkin & Perry					17.00
PA State Association of Boroughs					
Bill	10/15/2021	1/1/22...	10/25/2021	10	1,626.00
Total PA State Association of Boroughs					1,626.00
Pennsylvania Paper & Supply Co.					
Bill	10/31/2021	103121	11/10/2021		1,193.88
Total Pennsylvania Paper & Supply Co.					1,193.88
Positive Results Marketing, Inc.					
Bill	11/01/2021	32834	11/11/2021		738.82
Total Positive Results Marketing, Inc.					738.82
Quill					
Bill	10/05/2021	1975-...	10/15/2021	20	478.44
Total Quill					478.44
Reuther & Bowen PC/Engineer					
Bill	09/18/2021	245-6...	10/18/2021	17	10,754.75
Total Reuther & Bowen PC/Engineer					10,754.75
Safety Services & Consulting, LLC					
Bill	10/15/2021	21220...	10/25/2021	10	333.00
Total Safety Services & Consulting, LLC					333.00
Scranton Times					
Bill	10/28/2021	82581...	11/07/2021		273.90
Total Scranton Times					273.90
Stair Biomedical					
Bill	11/03/2021	726	11/13/2021		590.00
Total Stair Biomedical					590.00
Staples Credit Plan					
Bill	10/15/2021	29320...	11/14/2021		102.88
Total Staples Credit Plan					102.88
Summa's Hardware, Inc.					
Bill	10/07/2021	10/7/21	10/17/2021	18	105.62
Total Summa's Hardware, Inc.					105.62
Trane US Inc.					
Bill	10/27/2021	31214...	11/06/2021		809.00
Total Trane US Inc.					809.00
Ufberg & Associates, LLP					
Bill	11/01/2021	11/1/21	11/26/2021		6,602.82

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As of November 4, 2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Total Ufberg & Associates, LLP					6,602.82
UPS Store #5956					
Bill	10/15/2021	21010	10/25/2021	10	10.71
Total UPS Store #5956					10.71
Weller's Lock & Key Service					
Bill	09/30/2021	31892...	10/10/2021	25	425.00
Total Weller's Lock & Key Service					425.00
Witmer Assoc./Fire Store					
Bill	11/01/2021	2137552	11/11/2021		235.00
Total Witmer Assoc./Fire Store					235.00
TOTAL					84,195.21

Borough of Dunmore
Profit & Loss
 October 2021

Ordinary Income/Expense	Oct 21	Jan - Oct 21
Income		
REAL ESTATE	38,264.76	3,774,644.99
LOCAL ENABLING TAXES	98,412.71	2,137,167.99
LICENSES AND PERMITS	1,199.50	26,970.82
BUSINESS LICENSES AND PERMITS	25.00	220,813.74
NON-BUSINESS LICs & PERMITS	1,800.00	25,424.50
FINES	1,264.76	9,972.79
INTEREST EARNINGS	2.71	10,131.23
STATE CAPITAL & OPERAT GRANTS	16,038.09	40,293.47
STATE SHARED REVENUE & ENTITLE	5,992.53	921,391.86
COVID-19 ARPA LOCAL FISCAL RECO	0.00	677,942.49
TAX COLLECTION FEE	1,750.00	25,280.00
LOCAL GOVT PAY IN LIEU OF TAX	0.00	6,335.86
SPECIAL FIRE SERVICES	-285.00	815.00
SPECIAL POLICE SERVICES	15.00	3,595.00
BUILDING INSPECTION FEES	12,794.43	121,999.90
PROTECTIVE INSPECTION FEES	9,610.48	56,308.10
HIGHWAYS AND STREETS	355.00	4,407.70
MISCELLANEOUS REVENUE	8,762.47	783,627.06
SPECIAL ASSESSMENTS	747,839.53	2,759,417.24
PROCEEDS-GENERAL FIXED ASSETS	3,000.00	3,000.00
COMMUNITY CENTER REVENUE	26,936.00	118,616.00
SCHAUTZ STADIUM REVENUE	7,725.00	64,120.00
Total Income	981,502.97	11,792,275.74

Borough of Dunmore
Profit & Loss
 October 2021

	Oct 21	Jan - Oct 21
Expense		
GENERAL GOVT	23,672.46	262,058.52
EXECUTIVE (MAYOR/MANAGER)	20,422.80	125,470.95
FINANCIAL ADMINISTRATION	1,549.00	15,426.00
TAX COLLECTION	20,514.02	137,511.10
LAW	11,207.46	96,495.77
POLICE STATION EXPENSES	217.03	3,334.13
PERSONNEL ADM (EMP BENEFITS)	231,260.76	2,280,902.35
ENGINEER	7,630.00	90,571.49
BUILDINGS AND PLANT	16,361.44	130,335.80
POLICE	246,976.68	1,820,411.72
FIRE	192,015.74	1,313,578.55
CODE ENFORCEMENT OFFICER	13,299.73	99,763.07
PLANNING AND ZONING	18,041.03	110,749.97
HEALTH	1,220.02	11,511.82
SOLID WASTE (COLL & DISP)	122,016.41	944,402.17
HIGHWAYS GENERAL PURCHASES	0.00	5,640.00
HIGHWAY MAINT-SNOW & ICE	5,087.65	214,118.40
HIGHWAY MAINTENANCE (SIGNALS)	1,123.40	18,545.66
HIGHWAY MAINT - STREET LIGHTING	3,226.71	50,562.07
HIGHWAY CONSTRUCTION & REBUILD	13,881.39	88,138.17
STORMWATER MGMT/FLOOD CONTROL	0.00	500.00
PARTICIPANT RECREATION	14,889.50	83,593.11
COMMUNITY CENTER	4,196.12	56,068.32
SCHAUTZ STADIUM	890.33	17,213.22
DEBT PRINCIPAL	265,449.29	3,732,115.52
DEBT INTEREST	135,991.23	445,723.41
MISCELLANEOUS EXPENSE	26,390.37	209,621.87
RETIREMENT & PENSION CONTRIB.	56,520.03	944,665.28
UNEMPLOYMENT COMPENSATION	827.02	16,707.52
INSURANCE PREMIUMS	0.00	229,209.00
Total Expense	1,454,877.62	13,554,944.96
Net Ordinary Income	-473,374.65	-1,762,669.22
Net Income	-473,374.65	-1,762,669.22
Covid 19 Relief		-677,942.00
People's Pension Loan Payoff (Net)		2,368,388.00
		-72,223.22

Borough of Dunmore
Profit & Loss Budget vs. Actual
 January through October 2021

Ordinary Income/Expense	Jan - Oct 21	Budget	\$ Over Budget
Income			
REAL ESTATE	3,774,644.99	3,896,910.00	-122,265.01
LOCAL ENABLING TAXES	2,137,167.99	1,996,511.00	140,656.99
PENALTIES AND INT ON DEL TAXES	0.00	15,000.00	-15,000.00
LICENSES AND PERMITS	26,970.82	100.00	26,870.82
BUSINESS LICENSES AND PERMITS	220,813.74	223,112.50	-2,298.76
NON-BUSINESS LIC & PERMITS	25,424.50	69,022.50	-43,598.00
FINES	9,972.79	10,000.00	-27.21
INTEREST EARNINGS	10,131.23	33,333.34	-23,202.11
STATE CAPITAL & OPERAT GRANTS	40,293.47	35,000.00	5,293.47
STATE SHARED REVENUE & ENTITLE	921,391.86	991,500.00	-70,108.14
COVID-19 ARPA LOCAL FISCAL RECO	677,942.49	0.00	677,942.49
TAX COLLECTION FEE	25,280.00	20,833.34	4,446.66
LOCAL GOVT PAY IN LIEU OF TAX	6,335.86	0.00	6,335.86
SPECIAL FIRE SERVICES	815.00	625.00	190.00
SPECIAL POLICE SERVICES	3,595.00	5,500.00	-1,905.00
BUILDING INSPECTION FEES	121,999.90	271,865.02	-149,865.12
PROTECTIVE INSPECTION FEES	56,308.10	21,250.00	35,058.10
HIGHWAYS AND STREETS	4,407.70	34,456.66	-30,048.96
MISCELLANEOUS REVENUE	783,627.06	715,416.66	68,210.40
SPECIAL ASSESSMENTS	2,759,417.24	2,750,083.34	9,333.90
PROCEEDS-GENERAL FIXED ASSETS	3,000.00	0.00	3,000.00
TAX ANTICIPATION NOTE	0.00	650,000.00	-650,000.00
COMMUNITY CENTER REVENUE	118,616.00	126,708.34	-8,092.34
SCHAUTZ STADUIM REVENUE	64,120.00	65,000.00	-880.00
Total Income	11,792,275.74	11,932,227.70	-139,951.96

Borough of Dunmore
Profit & Loss Budget vs. Actual
January through October 2021

	<u>Jan - Oct 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Expense			
GENERAL GOVT	262,058.52	158,123.70	103,934.82
EXECUTIVE (MAYOR/MANAGER)	125,470.95	121,634.60	3,836.35
FINANCIAL ADMINISTRATION	15,426.00	11,230.76	4,195.24
TAX COLLECTION	137,511.10	137,713.62	-202.52
LAW	96,495.77	187,500.00	-91,004.23
POLICE STATION EXPENSES	3,334.13	5,766.66	-2,432.53
PERSONNEL ADM (EMP BENEFITS)	2,280,902.35	2,423,917.18	-143,014.83
ENGINEER	90,571.49	25,000.00	65,571.49
BUILDINGS AND PLANT	130,335.80	53,000.00	77,335.80
POLICE	1,820,411.72	1,698,145.04	122,266.68
FIRE	1,313,578.55	1,355,639.02	-42,060.47
CODE ENFORCEMENT OFFICER	99,763.07	95,488.58	4,274.49
PLANNING AND ZONING	110,749.97	103,950.00	6,799.97
HEALTH	11,511.82	10,833.34	678.48
SOLID WASTE (COLL & DISP)	944,402.17	984,182.30	-39,780.13
HIGHWAYS GENERAL PURCHASES	5,640.00	4,250.00	1,390.00
HIGHWAY MAINT-SNOW & ICE	214,118.40	139,227.72	74,890.68
HIGHWAY MAINTENANCE (SIGNALS)	18,545.66	18,333.34	212.32
HIGHWAY MAINT - STREET LIGHTING	50,562.07	187,500.00	-136,937.93
HIGHWAY CONSTRUCTION & REBUILD	88,138.17	92,234.73	-4,096.56
STORMWATER MGMT/FLOOD CONTROL	500.00	750.00	-250.00
PARTICIPANT RECREATION	83,593.11	47,059.26	36,533.85
COMMUNITY CENTER	56,068.32	46,416.68	9,651.64
SCHAUTZ STADIUM	17,213.22	23,000.00	-5,786.78
DEBT PRINCIPAL	3,732,115.52	1,502,202.50	2,229,913.02
DEBT INTEREST	445,723.41	374,624.18	71,099.23
MISCELLANEOUS EXPENSE	209,621.87	203,116.68	6,505.19
RETIREMENT & PENSION CONTRIB.	944,665.28	914,717.50	29,947.78
UNEMPLOYMENT COMPENSATION	16,707.52	18,500.30	-1,792.78
INSURANCE PREMIUMS	229,209.00	175,000.00	54,209.00
Total Expense	<u>13,554,944.96</u>	<u>11,119,057.69</u>	<u>2,435,887.27</u>
Net Ordinary Income	<u>-1,762,669.22</u>	<u>813,170.01</u>	<u>-2,575,839.23</u>
Net Income	<u><u>-1,762,669.22</u></u>	<u><u>813,170.01</u></u>	<u><u>-2,575,839.23</u></u>
Covid 19 Relief	-677,942.00	0.00	-677,942.00
People's Pension Loan Payoff (Net)	2,368,388.00	0.00	2,368,388.00
	<u><u>-72,223.22</u></u>	<u><u>813,170.01</u></u>	<u><u>-885,393.23</u></u>