

January 9, 2023

1. Pledge of Allegiance
2. Roll Call
3. Public comment on agenda items
4. Motion to approve the minutes
5. Motion to approve and pay open bills
6. Personnel Matter-Appoint DPW member Sean Comstock as a Truck Driver as classified in CBA
7. Personnel Matter-Appoint Chris DeNaples as Code Enforcement officer
8. Personnel Matter-Appoint Robert Grunza and David Redmond as full time Police Officers pending Civil Service Test Certification
9. Approve the purchase of two (2) Modular Battery Power Radar Sign-11" Display
10. Approve \$500 donation to Griffin Pond Animal Shelter
11. Treasurer Financial Report
 - a. Mark Burton
12. Municipal Administration
 - a. Christopher Kearney, Community Center Director
 - b. Michael Judge, DPW Director
 - c. Sal Marchese, Police Chief
 - d. Christopher DeNaples, Fire Chief
13. Public Comment
14. Public Officials
15. Adjourn

Borough of Dunmore
Unpaid Bills Detail
As of January 5, 2023

	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
American Arbitration Assoc.			
	11/23/2022	01-20-0005-2783	<u>75.00</u>
Total American Arbitration Assoc.			75.00
American Rock Salt			
	12/22/2022	725901-727849	<u>17,645.32</u>
Total American Rock Salt			17,645.32
Bassler Equipment Co.			
	01/02/2023	230732	<u>36.50</u>
Total Bassler Equipment Co.			36.50
Battaglia's, Freddy Sporting Goods			
	12/14/2022	32048-32047	<u>9,269.00</u>
Total Battaglia's, Freddy Sporting Goods			9,269.00
Bucktown Truck Sales & Service			
	12/01/2022	16INV 12/22	<u>14,325.70</u>
Total Bucktown Truck Sales & Service			14,325.70
Cintas Fire Protection			
	12/28/2022	61451-45018	<u>484.82</u>
Total Cintas Fire Protection			484.82
CNA Surety (Bond)			
	01/02/2023	63091750-63094291	<u>200.00</u>
Total CNA Surety (Bond)			200.00
Commonwealth Energy Group, LLC			
	12/07/2022	4662	<u>500.00</u>
Total Commonwealth Energy Group, LLC			500.00
Cooper Electric			
	12/07/2022	50365310	<u>243.30</u>
Total Cooper Electric			243.30
Crystal Clear Spring Water Co.			
	12/31/2022	123122	<u>973.00</u>
Total Crystal Clear Spring Water Co.			973.00
Cummings Insurance Agency			
	12/21/2022	b1255343	<u>1,482.00</u>
Total Cummings Insurance Agency			1,482.00
Dailey Resources, Ltd.			
	12/20/2022	180317	<u>8.00</u>
Total Dailey Resources, Ltd.			8.00
DeLage Landen Financial Services			

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	12/24/2022	78530412	<u>1,581.88</u>
Total DeLage Landen Financial Services			1,581.88
Dempsey Uniform & Linen Supply			
	12/31/2022	123122	<u>823.59</u>
Total Dempsey Uniform & Linen Supply			823.59
DePietro's Pharmacy			
	12/23/2022	21982	<u>31.60</u>
Total DePietro's Pharmacy			31.60
Dival Safety Equipment			
	12/19/2022	3209282	<u>1,789.45</u>
Total Dival Safety Equipment			1,789.45
First Choice Systems & Solutions			
	12/09/2022	FCSS8754	<u>154.56</u>
Total First Choice Systems & Solutions			154.56
Greco Cleaning Svcs/Greco, Tony			
	12/28/2022	December 2022	<u>300.00</u>
Total Greco Cleaning Svcs/Greco, Tony			300.00
Hei-Way LLC			
	12/16/2022	10330796	<u>2,947.47</u>
Total Hei-Way LLC			2,947.47
Industrial Electronics, Inc.			
	12/12/2022	131179-131178-131181	<u>230.78</u>
Total Industrial Electronics, Inc.			230.78
Jaworski Sign Company			
	12/14/2022	13295	<u>900.00</u>
Total Jaworski Sign Company			900.00
John Bonham Road Equip & Supplies, Inc.			
	12/15/2022	149790	<u>140.00</u>
Total John Bonham Road Equip & Supplies, Inc.			140.00
Lackawanna Printing Co.			
	12/12/2022	12-12 12-29	<u>646.00</u>
Total Lackawanna Printing Co.			646.00
Long Life Spring, Inc.			
	12/12/2022	55541	<u>115.42</u>
Total Long Life Spring, Inc.			115.42
Maus' Automotive Center			
	12/23/2022	26728-26757	<u>370.40</u>

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Total Maus' Automotive Center			370.40
McCarthy Tire			
	12/25/2022	12/25/22	<u>6,770.83</u>
Total McCarthy Tire			6,770.83
McCool, Maria/Court Reporter			
	12/16/2022	11-12 12-12 12-13	<u>558.00</u>
Total McCool, Maria/Court Reporter			558.00
Morgan Construction, Inc.			
	12/27/2022	3996	<u>2,625.00</u>
Total Morgan Construction, Inc.			2,625.00
NEIC/Northeast Inspection Consultants			
	12/31/2022	2022-874	<u>3,031.21</u>
Total NEIC/Northeast Inspection Consultants			3,031.21
PA One Call System, Inc.			
	12/31/2022	979118	<u>25.92</u>
Total PA One Call System, Inc.			25.92
PA State Association of Boroughs			
	12/15/2022	CDL Renwal 2023	<u>75.00</u>
Total PA State Association of Boroughs			75.00
Pennsylvania Paper & Supply Co.			
	12/31/2022	123122	<u>855.27</u>
Total Pennsylvania Paper & Supply Co.			855.27
Pest Practice LLC			
	11/30/2022	3548-3551-3133-2787-	<u>171.00</u>
Total Pest Practice LLC			171.00
Positive Results Marketing, Inc.			
	12/31/2022	33281	<u>764.26</u>
Total Positive Results Marketing, Inc.			764.26
Powell's Sales & Service, Inc.			
	12/12/2022	106177	<u>58.00</u>
Total Powell's Sales & Service, Inc.			58.00
Quill			
	12/01/2022	25103792	<u>137.20</u>
Total Quill			137.20
Reuther & Bowen PC/Engineer			
	12/21/2022	17788-77-69-76-75	<u>5,926.25</u>
Total Reuther & Bowen PC/Engineer			5,926.25

**Borough of Dunmore
Unpaid Bills Detail
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	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Sack's Tailors-Cleaners			
	12/15/2022	46042	40.00
Total Sack's Tailors-Cleaners			40.00
Scranton Times			
	12/01/2022	2401-3920-6148-6694	933.64
Total Scranton Times			933.64
Stair Biomedical			
	12/26/2022	892	1,320.00
Total Stair Biomedical			1,320.00
Starr Uniform			
	12/21/2022	153870	17,854.91
Total Starr Uniform			17,854.91
Summa's Hardware, Inc.			
	12/01/2022	120122	155.46
Total Summa's Hardware, Inc.			155.46
Topp Copy Products/Repairs			
	01/01/2023	12261	238.54
Total Topp Copy Products/Repairs			238.54
Trane US Inc.			
	12/16/2022	17066-02394	1,847.50
Total Trane US Inc.			1,847.50
TransUnion Risk and Alternative			
	01/01/2023	5333431-202212-1	100.00
Total TransUnion Risk and Alternative			100.00
Ufberg & Associates, LLP			
	01/02/2023	35762	5,062.21
Total Ufberg & Associates, LLP			5,062.21
UFCW Pension Fund			
	12/01/2022	Nov-Dec 2022	5,769.72
Total UFCW Pension Fund			5,769.72
TOTAL			<u><u>109,593.71</u></u>

Borough of Dunmore
Profit & Loss Budget vs. Actual
 January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
REAL ESTATE	3,768,853.49	3,889,000.00	-120,146.51
LOCAL ENABLING TAXES	2,995,188.52	2,595,000.00	400,188.52
LICENSES AND PERMITS	42,896.49	28,000.00	14,896.49
BUSINESS LICENSES AND PERMITS	286,995.52	278,500.00	8,495.52
NON-BUSINESS LICCS & PERMITS	16,000.00	42,000.00	-26,000.00
FINES	16,076.35	14,000.00	2,076.35
INTEREST EARNINGS	21,324.92	20,000.00	1,324.92
STATE CAPITAL & OPERAT GRANTS	125,000.00	44,500.00	80,500.00
STATE SHARED REVENUE & ENTITLE	986,207.08	991,500.00	-5,292.92
COVID-19 ARPA LOCAL FISCAL RECO	682,229.45	677,942.49	4,286.96
TAX COLLECTION FEE	23,877.00	32,000.00	-8,123.00
LOCAL GOVT PAY IN LIEU OF TAX	5,900.96	6,500.00	-599.04
SPECIAL FIRE SERVICES	75.00	1,000.00	-925.00
SPECIAL POLICE SERVICES	4,210.00	5,000.00	-790.00
BUILDING INSPECTION FEES	105,126.42	166,500.00	-61,373.58
PROTECTIVE INSPECTION FEES	23,282.78	55,000.00	-31,717.22
HIGHWAYS AND STREETS	6,999.05	6,000.00	999.05
MISCELLANEOUS REVENUE	808,810.62	863,750.00	-54,939.38
SPECIAL ASSESSMENTS	3,052,809.44	2,830,000.00	222,809.44
PROCEEDS-GENERAL FIXED ASSETS	153,949.48	5,000.00	148,949.48
TAX ANTICIPATION NOTE	175,000.00	0.00	175,000.00
COMMUNITY CENTER REVENUE	147,917.26	135,000.00	12,917.26
SCHAUTZ STADIUM REVENUE	73,063.36	85,000.00	-11,936.64
Total Income	<u>13,521,793.19</u>	<u>12,771,192.49</u>	<u>750,600.70</u>

Borough of Dunmore
Profit & Loss Budget vs. Actual
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Expense			
GENERAL GOVT	360,808.83	339,750.00	21,058.83
EXECUTIVE (MAYOR/MANAGER)	177,948.35	146,200.00	31,748.35
FINANCIAL ADMINISTRATION	99,287.55	34,500.00	64,787.55
TAX COLLECTION	67,411.16	61,150.00	6,261.16
LAW	132,455.34	120,000.00	12,455.34
POLICE STATION EXPENSES	9,751.57	4,500.00	5,251.57
PERSONNEL ADM (EMP BENEFITS)	2,939,330.49	2,385,000.00	554,330.49
ENGINEER	69,814.53	85,000.00	-15,185.47
BUILDINGS AND PLANT	84,436.97	138,600.00	-54,163.03
POLICE	2,336,734.44	2,181,505.00	155,229.44
FIRE	1,680,066.62	1,554,850.00	125,216.62
CODE ENFORCEMENT OFFICER	107,309.37	126,000.00	-18,690.63
PLANNING AND ZONING	89,363.09	115,700.00	-26,336.91
HEALTH	13,962.98	13,500.00	462.98
SOLID WASTE (COLL & DISP)	1,146,446.19	1,210,600.00	-64,153.81
HIGHWAYS GENERAL PURCHASES	0.00	2,500.00	-2,500.00
HIGHWAY MAINT-SNOW & ICE	241,328.76	210,700.00	30,628.76
HIGHWAY MAINTENANCE (SIGNALS)	25,407.51	21,000.00	4,407.51
HIGHWAY MAINT - STREET LIGHTING	40,412.47	3,600.00	36,812.47
HIGHWAY CONSTRUCTION & REBUILD	1,169,837.46	111,000.00	1,058,837.46
STORMWATER MGMT/FLOOD CONTROL	0.00	1,000.00	-1,000.00
CAPITAL CONSTRUCTION	0.00	25,000.00	-25,000.00
PARTICIPANT RECREATION	176,317.77	85,750.00	90,567.77
COMMUNITY CENTER	117,088.49	61,000.00	56,088.49
SCHAUTZ STADIUM	21,290.93	18,000.00	3,290.93
DEBT PRINCIPAL	1,506,287.00	1,330,850.00	175,437.00
DEBT INTEREST	282,090.83	207,377.00	74,713.83
MISCELLANEOUS EXPENSE	299,671.31	238,150.00	61,521.31
RETIREMENT & PENSION CONTRIB.	1,105,761.01	1,043,500.00	62,261.01
UNEMPLOYMENT COMPENSATION	20,051.33	15,000.00	5,051.33
INSURANCE PREMIUMS	281,172.64	200,000.00	81,172.64
ARPA EXPENDITURES	0.00	677,942.49	-677,942.49
Total Expense	<u>14,601,844.99</u>	<u>12,769,224.49</u>	<u>1,832,620.50</u>
Net Ordinary Income	<u>-1,080,051.80</u>	<u>1,968.00</u>	<u>-1,082,019.80</u>
Net Income	<u>-1,080,051.80</u>	<u>1,968.00</u>	<u>-1,082,019.80</u>

Profit & Loss

December 2022

	Dec 22	Jan - Dec 22
Ordinary Income/Expense		
Income		
REAL ESTATE	37,044.35	3,768,853.49
LOCAL ENABLING TAXES	200,558.08	2,995,188.52
LICENSES AND PERMITS	893.84	42,896.49
BUSINESS LICENSES AND PERMITS	650.00	286,995.52
NON-BUSINESS LICs & PERMITS	1,800.00	16,000.00
FINES	3,550.93	16,076.35
INTEREST EARNINGS	5,101.10	21,324.92
STATE CAPITAL & OPERAT GRANTS	5,000.00	125,000.00
STATE SHARED REVENUE & ENTITLE	0.00	986,207.08
COVID-19 ARPA LOCAL FISCAL RECO	0.00	682,229.45
TAX COLLECTION FEE	1,025.00	23,877.00
LOCAL GOVT PAY IN LIEU OF TAX	0.00	5,900.96
SPECIAL FIRE SERVICES	0.00	75.00
SPECIAL POLICE SERVICES	0.00	4,210.00
BUILDING INSPECTION FEES	6,300.97	105,126.42
PROTECTIVE INSPECTION FEES	2,431.48	23,282.78
HIGHWAYS AND STREETS	340.00	6,999.05
MISCELLANEOUS REVENUE	161,932.85	808,810.62
SPECIAL ASSESSMENTS	0.00	3,052,809.44
PROCEEDS-GENERAL FIXED ASSETS	309.42	153,949.48
TAX ANTICIPATION NOTE	0.00	175,000.00
COMMUNITY CENTER REVENUE	4,480.26	147,917.26
SCHAUTZ STADIUM REVENUE	900.00	73,063.36
Total Income	432,318.28	13,521,793.19

Profit & Loss

December 2022

	Dec 22	Jan - Dec 22
Expense		
GENERAL GOVT	27,004.45	360,808.83
EXECUTIVE (MAYOR/MANAGER)	9,538.46	177,948.35
FINANCIAL ADMINISTRATION	1,070.60	99,287.55
TAX COLLECTION	4,912.04	67,411.16
LAW	7,845.87	132,455.34
POLICE STATION EXPENSES	251.95	9,751.57
PERSONNEL ADM (EMP BENEFITS)	371,101.84	2,939,330.49
ENGINEER	11,730.25	69,814.53
BUILDINGS AND PLANT	2,327.64	84,436.97
POLICE	182,780.42	2,336,734.44
FIRE	126,524.60	1,680,066.62
CODE ENFORCEMENT OFFICER	7,459.25	107,309.37
PLANNING AND ZONING	6,015.14	89,363.09
HEALTH	1,144.40	13,962.98
SOLID WASTE (COLL & DISP)	87,144.01	1,146,446.19
HIGHWAY MAINT-SNOW & ICE	27,940.58	241,328.76
HIGHWAY MAINTENANCE (SIGNALS)	600.00	25,407.51
HIGHWAY MAINT - STREET LIGHTING	397.23	40,412.47
HIGHWAY CONSTRUCTION & REBUILD	903,308.22	1,169,837.46
PARTICIPANT RECREATION	12,530.15	176,317.77
COMMUNITY CENTER	16,388.00	117,088.49
SCHAUTZ STADIUM	847.49	21,290.93
DEBT PRINCIPAL	429.00	1,506,287.00
DEBT INTEREST	2,000.00	282,090.83
MISCELLANEOUS EXPENSE	13,763.60	299,671.31
RETIREMENT & PENSION CONTRIB.	98,964.91	1,105,761.01
UNEMPLOYMENT COMPENSATION	898.01	20,051.33
INSURANCE PREMIUMS	0.00	281,172.64
Total Expense	1,924,918.11	14,601,844.99
Net Ordinary Income	-1,492,599.83	-1,080,051.80
Net Income	-1,492,599.83	-1,080,051.80